

MINUTES
REGULAR MONTHLY MEETING
BOARD OF EDUCATION
COLUMBUS COMMUNITY SCHOOL DISTRICT
Monday, September 24, 2018

Call to Order

Vice President Andy White called the meeting to order at 5:34 P.M.

Roll Call

Present: Wayne Finke, Andy White, Maria Gomez, Bob Schwab. Also, present Gary Benda, Neil Mills, the press and members of the community.

Agenda

Maria Gomez made a motion to approve the agenda. Seconded by Bob Schwab. Motion carried 4-0.

Maria Gomez led the Pledge of Allegiance.

The mission and vision statements were read by Wayne Finke.

Public Comment:

There were no comments from the public.

Presentations:

Kristen Payne presented an Instructional Coaching update. She explained how the district model instructional coaching works, she touched on the coaching cycle, Learned Variability Pilot for New Teacher's Center, Danielson Professional Development, Math Studio and PLC work

Lori Beenen spoke on the Labor Management Committee and how recently they had updated the handbook with approvals of the board. They will present at the Iowa School Board Conference on how well the Labor Management Committee is working in the Columbus District.

Lori Beenen also addressed the board concerning Gear Up. Students in the Gear up program took a practice ACT test as sophomores and scored higher than some of their counter parts. They are working with students with what education institutions match their career choices.

Approvals

Wayne Finke made a motion to approve the Financial Report, Minutes and Bills.

Maria Gomez seconded the motion. Motion carried 4-0.

Bills:

<u>Name</u>	<u>Description</u>	<u>Amount</u>
ABM Building Maintenance	Janitorial Services	20,978.00
Aercor Wireless, Inc.	Technology	2,064.18
Agriland FS, INC.	Fuel	1,836.14
Alden, John	Official	90.00
All American Pest Control	Pest Control	100.00
Alliant Energy	Utilities	26,332.00
Anderson Erickson Dairy	Milk	1,555.84
Anderson's Awards/Recognition	Supplies	789.99
Beerends, Mark	Official	65.00
Benda, Gary	Reimbursement	317.58
Best ARM	Repairs	1,165.95
Blick, Dick	Supplies	119.01
BMO Harris Bank N.A.	Supplies	8,494.18
Briggs, Don	Official	90.00
BSN Sports	Supplies	4,898.83
ByteSpeed, LLC	Technology	3,156.00
Caldwell, Kevin	Official	80.00
Carstens Chiropractic	DOT Physicals	220.00
CDW Government Inc.	Supplies	5,541.74
Cedar Rapids CSD	Open Enrollment	324.58
CenterPoint Energy Services, Inc.	Utilities	633.20
Central Iowa Distributing	Supplies	1,004.00
Chown Appliance, Inc.	Equipment	629.00
City Of Columbus Junction	Utilities	975.62
CJ Post Office	Postage	336.26
Columbus Gazette	Publications	290.67
Columbus Jct. Auto Supply	Supplies	32.30
Columbus Nutrition Fund	Reimbursement	188.00
Cort, Scot	Official	123.25
Cottrell, Jim	Official	110.00
Craig, Richard	Official	155.00

Danville Community School District	Entry Fees	85.00
Dascher, Amy	Fundraiser	100.00
Davis, Doug	Official	90.00
Deese, Ruben	Postage	4.62
Duncan, Rachel	Refund	30.00
Earthgrains Baking Co.'s Inc.	Bread	419.30
Eastern Iowa Tire- Davenport	Tires	3,691.44
Economart	Supplies	572.88
Elan Financial Services	Supplies	1,798.97
Electric Motors Of Iowa City	Repairs	475.67
Electronic Engineering	Safety / Security	46,862.10
Escher, Larry	Official	265.00
Fleet US LLC	Supplies	874.00
Follett School Solutions, INC	Curriculum	108.25
Forest City Community School District	Open Enrollment	21,202.71
Ft. Madison CSD	Entry Fees	100.00
Ft. Madison CSD	Entry Fees	190.00
G & W Auto	Supplies	36.86
General Binding Corporation	Supplies	129.98
Grainger	Supplies	1,681.19
Grandview University	Scholarship	2,500.00
Grant Wood AEA	Renewal	6,299.55
Greenwood Cleaning System	Supplies	107.87
Heinemann Ed. Books Inc.	Curriculum	6,300.00
Heinemann Ed. Books Inc.	Curriculum	57,751.29
Highland CSD	Open Enrollment	11,306.81
Hoekstra, Eric	Official	90.00
Hoglund Bus Co Inc.	Supplies	427.25
Horak Insurance	Insurance	1,087.00
IBEA	Conference Fees	130.00
Indian Hills Community College	Scholarship	8,500.00
Iowa Communications Network	ICN	137.20
Iowa Dept. Of Education	Inspection Fees	640.00
Iowa State University	Scholarship	6,000.00
Iowa Wesleyan University	Scholarship	750.00
J.W. Pepper and Son, Inc.	Supplies	56.97
Jacobson, Bill	Official	115.00
Johnson, Roger	Official	58.25
Keck Foods	Commodities	5,934.43
Kirkwood Community College	Tuition/Scholarship	2,925.00
Knobbe, Pat	Official	50.00
L & M School District	Open Enrollment	12,745.00
L.J. Roth	Repairs	1,005.20
Lakeshore Learning Materials	Supplies	195.45
Leet's Refrigeration	Repairs	877.80
Lone Tree CSD	Open Enrollment	21,982.32
Longstreth, Lance	Official	90.00
Lorber, Greg	Official	90.00
Lynch Dallas, P.C.	Legal Fees	4,372.50

Lyons Appliance & Repair	Equipment	669.00
Marco	Copier Leases	2,150.00
Marco Technologies LLC	Repairs	1,552.50
McGraw Hill Companies	Curriculum	67.37
Medco Supply Company	Supplies	309.29
Medicom	Telephone	943.91
Menards - Iowa City	Supplies	144.91
Menke, Roger	Official	106.50
Mid-Prairie CSD	Open Enrollment	18,638.53
Mississippi Bend AEA 9	Conference Fees	3,525.18
Moffitt, Hunter	Official	165.00
Moreno, Sayra	Reimbursement	25.00
Muscatine CSD	Open Enrollment	319.72
Negley, Deb	Reimbursement	25.60
Pete's Piano Service	Purchase Service	220.00
Prufrock Press	Supplies	568.37
PSC Distribution	Supplies	46.51
Quill Corp	Supplies	1,105.60
R.M. Boggs Co.	Repairs	501.00
Refreshment Services Pepsi	Pop	346.30
Reinhart FoodService	Food	7,824.50
Response Technologies	Technology	12,845.00
RevTrak	Merchant Fees	19.95
Rochester 100 Inc.	Supplies	250.00
Rock Valley Physical Therapy	Athletic Training	287.50
Rogers, Steven	Official	90.00
RSchoolToday	Renewal	1,240.00
Rueckert Sanitation, Inc.	Garbage Fees	526.00
S.A.I.	Conference Fees	675.00
Samaco Supply Wholesalers & Distributors	Supplies	349.75
School Health Corporation	Supplies	320.78
School Specialty Supply	Supplies	300.50
SEI Super Conference	Reimbursement	780.00
Shettler, Brad	Official	155.00
Sign Pro	Supplies	155.00
Snyder, Dominic	Official	90.00
Sorrell Glass	Repairs	5,000.00
Staples Credit Plan	Supplies	311.95
State Hygienic Laboratory	Testing Fee	13.00
Stoneware, Inc.	Renewal	479.00
Stout Seed Sales	Chemicals	394.35
Stout's Market	Produce	128.75
Takyi, Tonia	Reimbursement	88.00
Team Golf Gear	Supplies	183.95
Thomann, Jane	Reimbursement	100.00
Thornton, Mark	Official	90.00
Vetter's Inc. - Culligan Water	Water	28.94
Walmart	Supplies	575.63
Ward's Natural Science Est.	Furniture	1,193.37

Watson, Wendy	Reimbursement	51.00
Winfield Builders	Supplies	15.60
Winfield-Mt. Union CSD	Open Enrollment	6,289.20
Wordware	Technology	552.00
Wylder, Gabriel	Official	155.00
		386,928.19

Unfinished Business

Neil Mills presented a copy of the June 30, 2018 bank statements and a cash report was presented to the board. This is a cash report and is not the FY2018 ending balance. This certification of cash was presented to the board as part of the Examination of Financial Accounting Books for the FY2018.

Maria Gomez made a motion to approve the Examination of Financial Accounting Books.

Bob Schwab seconded the motion. Motion carried 4-0.

Gary Benda explained there were 10 people at the last SIAC meeting. Kim Carson was appointed as the Facilitator and Marsha Gerot was appointed as the Recorder. While these positions were appointed SIAC is open to anyone wishing to attend.

Maria Gomez made a motion to approve Kim Carson as Facilitator and Marsha Gerot as recorder for SIAC.

Bob Schwab seconded the motion. Motion carried 4-0.

There was no new business for the 2017-2018 board.

Wayne Finke moved to adjourn the 2017-2018 regular board meeting.

Bob Schwab seconded the motion. Motion carried 4-0.

The 2017-2018 Regular Board Meeting adjourned at 5:48 p.m.

Neil Mills as President Pro-tem called the annual meeting of the Columbus Community School District Board of Education to order. Mr. Mills explained that all officers for the coming Fiscal Year would serve 14-15 months due to the state moving school board elections from

September to be included in the general election in November. Depending on when the votes are canvased the annual meeting will be in November or December.

Mr. Mills asked for nomination for the position of board president. Maria Gomez nominated Bob Schwab. There being no more nominations Andy White moved nominations ceased.

Motion seconded by Wayne Finke. Motion carried 4-0.

With Bob Schwab as the only nomination Mr. Mills asked for Mr. Schwab's election to president to be approved by roll call vote.

Roll Call Vote: Bob Schwab-Yay

Wayne Finke-Yay

Maria Gomez-Yay

Andy White-Yay

Eric Totemeier-Absent

Bob Schwab was approved as President of the board for the FY 2018-2019.

Neil Mills swore in Bob Schwab as President of the Columbus Community School District Board of Education.

Bob Schwab then took control of the meeting and asked for nominations for Vice President.

Andy White nominated Maria Gomez for Vice President. Wayne Finke made a motion that nominations cease.

Andy White seconded the motion. Motion carried 4-0

Maria Gomez was approved as Vice President of the board for the FY 2018-2019. By unanimous approval of the board members present.

Neil Mills swore in Maria Gomez as Vice President of the Columbus Community School District Board of Education.

Andy White moved to appoint Neil Mills as the Board Secretary for the FY 2018-2019 school year.

Maria Gomez seconded the motion. Motion carried 4-0.

Andy White moved to appoint Neil Mills as the Board Treasurer for the FY 2018-2019 school year.

Wayne Finke seconded the motion. Motion carried 4-0.

Eric Totemeier arrived at 5:58 p.m.

Neil Mills recommend that Lynch Dallas Law Firm P.C., Cedar Rapids, be named legal counsel for the 2018-2019 school year. He also recommends that we have Lynch Dallas Law Firm provide the chief Negotiator for the 2018-19 school year.

Andy White moved to appoint Legal Counsel of Lynch Dallas Law Firm P.C., Cedar Rapids for 2018-2019 school year. Lynch Dallas Law Firm provide the chief Negotiator for the 2018/2019 school year.

Maria Gomez seconded the motion. Motion carried 5-0.

Neil Mills recommend that the Columbus Gazette be named as the district's newspaper of record for the 2018-2019 school year.

Maria Gomez moved to appoint the Columbus Gazette as the district's newspaper of record for the 2018-2019 school year.

Andy White seconded the motion. Motion carried 5-0.

Neil Mills recommend that the Washington State Bank and Community Bank and Trust of Columbus Junction be named as the district's official depositories during the 2018-2019 school year.

Andy White moved to appoint Washington State Bank and Community Bank & Trust of Columbus Junction as the district's official depositories during the 2018-2019 school year.

Wayne Finke seconded the motion. Motion carried 5-0.

Neil Mills recommend that the maximum deposit amount be set at \$9,500,000.

Eric Totemeier moved for approval of maximum deposit amount to be set at \$9,500,000.

Maria Gomez seconded the motion. Motion carried 5-0.

Gary Benda explained to the board committee appointments could be changed if they so desired.

Current committees are:

Building/Grounds-Eric Totemeier & Bob Schwab

Transportation-Eric Totemeier & Andy White

Finance/Negotiations-Maria Gomez & Wayne Finke

Nutrition- Wayne Finke

Communications/Technology-Maria Gomez & Bob Schwab

Activities/Athletics-Andy White

After some discussion Andy White made a motion to keep the committees as currently listed.

Eric Totemeier seconded the motion. Motion carried 5-0.

Administrative Reports

Kyle Reeve – This past month has been very eventful at Roundy. The PBIS team led rotations to teach students our behavior expectations in all areas of our school both inside and out. We followed that up by having an all-school assembly that was a ton of fun for both the staff and students. This team has also met to review our referral data to make adjustments and plan some re-teaching activities. We are also working toward filling up our PRIDE bucket in the cafeteria and earning our first school-wide reward, several classes have already earned enough tickets to earn their classroom reward too! Our SWIT team and rest of the staff has completed all of our Fall testing sessions and are looking at setting up our first Data Day to help plan our intervention times. This whole process has run very smoothly, and we are now working with the Data Team from the AEA to support us to get the tools we need to make the most informed decisions. The BLT team and rest of the staff are working hard at aligning our new curriculum to the standards they have prioritized. Several grade level teams are at the point of aligning their common formative assessments to their first unit of work as well. It feels like everyone has settled into their routines and schedules and our students and staff have all been working very hard!

Neil Mills –At Central Office we have completed the Certified Accounting Report, the Special Education Report and the Transportation Report all three were due September 17th to the Department of Education. The emergency safety device fire waiver was sent in this week. We received an insurance dividend of \$1854.60 because major claims have increased our dividend is less than previous years.

Gary Benda – In response to all Homecoming activities in the area, Muscatine Family Safety Health conducted seatbelt checks on all staff and students pulling into our parking lots on September 12th. We were 85% compliant with state law.

WMU reached out to me about purchasing some ESL Teacher services. We are talking about them basically purchasing about 10% of one our teacher's contracts to service 4 students.

In the area of PBIS we have had 46 Majors and Minors in the first 24 days of school. Of those 3 were Majors and 43 were Minors. 3 were from our JH and 43 were from our HS. All Majors were from the HS. The most frequent issue we see center around Defiance and Disrespect (16 reports concerning 9 different students), usually between student and staff member. That resides around 3-6 students whom we have started Tier 3 supports for.

We are planning a celebration activity for the end of the 1st quarter for our students. WILDCAT Success time is proceeding smoothly as students are receiving both academic supports and enrichment opportunities. We are also one week away from finishing fall MAP Testing.

We are gearing up to administer the Iowa Youth Survey in October (grades 6, 8, 11).

The School Board and Administrator Banquet is Wednesday October 3 in Bettendorf, it begins at 6pm. Please see Neil to sign up if you would like to go.

We have Parent-Teacher Conferences October 23 and 25.

All of our fall activities are in full swing and their dates and times are posted on our website as well as on our sign.

Charles Mausser-Athletic Director - talked about a Cross Country t-shirt that was initiated by the seniors that was not appropriate and was not approved. The students have decided not to sell the t-shirt, so this matter has been resolved.

Board Reports

Eric Totemeier- Eric stated we currently have problems with one of the cars and we are looking into selling it and not replacing it.

Wayne Finke-Wayne stated he is wanting to review what the fee for staff to break a contract should be. He feels it should possibly be 10% of their contract.

Maria Gomez-Maria stated she liked the PAWs (paws painted on sidewalks and driveways) for Homecoming. Maria voiced a concern of a complaint from a parent and a student against a staff member. She talked to Gary and feels it was taken care of.

Bob Schwab-Nothing at this time

Andy White-Nothing at this time

New Business

Eric Totemeier made a motion to approve the following new hires:

- Ngun Tial—Migrant Family Contact
- Tial Sun—SPED Associate
- Larry Martin—SPED Route Driver
- Randy Quiroz—JH Wrestling Coach

Maria Gomez seconded the motion. Motion carried 5-0.

Andy White made a motion to approve the following fundraiser:

- Boys Track—Casey's Pizza Cards—Scott Dennler

Wayne Finke seconded the motion. Motion approved 5-0.

Neil Mills explained to board that to receive Modified allowable growth (spending authority) the board needed to do a resolution to be sent to the SBRC in the form of the minutes of this meeting. Neil explained we had negative Special Education balance of \$22,018.16.

Andy White made a motion to approve the request for Modified allowable growth and supplemental aid for a negative Special Education balance of \$22,018.16 the full amount.

Eric Totemeier seconded the motion. Motion carried 5-0.

Neil Mills informed to the board that we also need a motion for Modified allowable growth and supplemental aid for Open Enrollment not on prior year's count for the full amount.

Maria Gomez made a motion to approve the request for Modified allowable growth and supplemental aid for Open Enrollment out not on prior year's count for the full amount.

Andy White seconded the motion. Motion carried 5-0.

Neil Mills explained to the board that allowable growth for increased enrollment most likely would not apply to our district but, a motion to approve it would be beneficial in the event our certified enrollment differs than expected.

Eric Totemeier made a motion to approve the request for allowable growth and supplemental aid for Increased Enrollment for the full amount.

Maria Gomez seconded the motion. Motion carried 5-0.

Neil Mills informed the board that we also need a motion for Limited English Proficient programs beyond the five years of weighting.

Andy White made a motion to approve the request for Modified allowable growth and supplemental aid for Limited English Proficient programs beyond the five years of weightings for the full amount.

Wayne Finke seconded the motion. motion carried 5-0.

Neil explained that Barb Chaney has contacted Louisa County Public Health to offer flu shots to the staff at a cost of \$30 per shot, as we have done in the past.

Maria Gomez made a motion to approve for Louisa County Public Health to administer influenza vaccine to staff at \$30 per shot.

Eric Totemeier seconded the motion. Motion carried 5-0.

Joel Keller (Wrestling Coach) shared with the board from the coach's point of view the WMU and Columbus wrestling program are one. The coaches feel to unify the team more they would like to purchase new uniforms (tops, bottoms and singlets) that will be fully funded by the Columbus/WMU CatPac Wrestling Club. They are also proposing a joint team design for new warmups and are asking the board to act on whether they approve our design.

Eric Totemeier made a motion to approve new wrestling uniforms. Also new warmups with a joint Columbus WMU design.

Maria Gomez seconded the motion. Motion carried 5-0.

Gary Benda discussed with the board Instructional Coach stipends for additional days need to be an increased. Stipends in the future need to increase because Columbus's stipend is \$300 per day and Gary showed comparisons to other schools in our area that are higher.

Charles Mausser explained to the board that the Zimbabwean Style Marimba instruments were purchased for Paul Corbier by fundraising for Beat for Peace. When Mr. Corbier left the district, the instruments were used for only one year and have sat since then. Mr. Mausser presented a breakdown of the original pricing totaling \$8,625. He thinks a fair price to sell the instruments to Clear Creek Amana School District for the use by Mr. Corbier would be \$5,000.

Andy White made a motion to sell the Zimbabwean Style Marimba instruments to Clear Creek Amana CSD for \$5,000.

Eric Totemeier seconded the motion. Motion carried 5-0.

Neil Mills explained to the board that the pool recap for the summer of 2018, had a revenue of \$13,918.42 with expenses of \$43,108.16 for a net operating loss of -\$29,189.74. After some discussion Neil requested that the board transfer the total expenses of \$43,108.16 from the PERL Fund to the Pool Fund to cover all the current expenses.

Maria Gomez asked if the funds could be transferred at any time. Neil explained they must have a justifiable purpose to make a transfer between funds.

Maria Gomez made a motion to approve a fund transfer of \$29,189.74 from PERL Fund to the Pool Fund.

Wayne Finke seconded the motion. Motion carried 5-0.

Christina Schenk requested the board approve a purchase of 40 iPads, cases, lightening jacks and headphones. This purchase will be reimbursed thru an already accepted proposal from Mississippi Bend AEA Title III Funds.

Eric Totemeier mad a motion to approve the purchase 40 iPads and accessories thru MBAEA Title III Funds.

Maria Gomez seconded the motion. Motion carried 5-0.

The board took a brief break and then had a work session where Gary Benda and Kristin Payne discussed a power point on the needs for coverage of duties that would be the responsibility of a Director of Curriculum and Instruction and Director of ESL/ELL and State Reporting.

Andy White made a motion to adjourn.

Eric Totemeier seconded the motion. Motion carried 5-0.

Meeting Adjourned at 8:22 p.m.

Bob Schwab, School Board President

Neil Mills, School Board Secretary