

MINUTES
REGULAR MONTHLY MEETING
BOARD OF EDUCATION
COLUMBUS COMMUNITY SCHOOL DISTRICT
Monday, September 18, 2017

Call to Order

Board President Sandy Martin called the meeting to order at 6:30 P.M.

Roll Call

Present: Sandy Martin, Joy Lekwa, Dave Duncan, Eric Totemeier. Also, present, Gary Benda, Neil Mills, the press and members of the community. Wayne Finke was absent.

Agenda

Eric Totemeier made a motion to approve the agenda. Seconded by Joy Lekwa. Motion carried 4-0

Dave Duncan led the Pledge of Allegiance.

The mission and vision statements were read by Eric Totemeier

Public Comment

There were no comments from the public.

Approvals

A motion to approve the August Financial Report, Minutes from August 28, 2017 meeting and Bills was made by Joy Lekwa, and seconded by Eric Totemeier. Motion carried 4-0.

Bills:

<u>Name</u>	<u>Description</u>	<u>Amount</u>
Agriland FS, INC.	Fuel	806.97
All American Pest Control	Pest Control	425.00
Alvarez, Marco	Official	90.00
Anderson Erickson Dairy	Milk	2,333.05
Anderson's It's Elementary Pin	Supplies	182.24
Baker, Brent	Official	90.00
Baumbach, Lee	Official	155.00
Bell, Tim	Fruit	630.00
Bryant Orchard	Fruit	130.00
ByteSpeed, LLC	Technology	200.00
Capps, Rick	Official	90.00

Carlson, Jim	Official	90.00
Carmack, Tommy	Official	170.00
Carstens Chiropractic	Physicals	55.00
City Of Columbus Junction	Water	2,205.41
Clark, Susan	Reimbursement	139.10
Columbus Gazette	Publications	28.44
Columbus Jct. Auto Supply	Supplies	70.91
Cotton, Marshall	Official	90.00
Custom Impressions	T-Shirts	1,032.93
Deese, Ruben	Postage	9.01
Department of Administrative Services	Inspections	640.00
Doors Inc.	Repairs	155.00
Earthgrains Baking Co.'s Inc.	Bread	496.05
Eastern Iowa Tire- Davenport	Tires	839.80
Economart	Supplies	130.72
Elite Sports	T-Shirts	1,445.89
English Valley CSD	Entry Fees	70.00
Escher, Larry	Official	150.00
Fleet US LLC	Supplies	187.79
Frontline Technologies Group LLC	Software Fees	2,442.00
Grainger	Supplies	486.89
Hall, Kim	Official	90.00
Hill, Jordon	Official	105.00
Hoglund Bus Co Inc.	Supplies	5,359.83
Honohan, Jay	Official	65.00
Houghton Mifflin	Textbooks	280.50
Hy-Vee #1850	Fruit	373.10
igraphix, Inc.	Supplies	147.75
Iowa Assoc. Of School Boards	Awards	90.00
Iowa Communications Network	ICN	92.76
J.W. Pepper and Son, Inc.	Supplies	107.45
Jaymar Business Forms, Inc.	Supplies	227.32
Keck, Inc.	Commodities	5,494.36
Kirk Danforth	Official	90.00
Knapp, Gene	Official	400.00
L & M School District	Professional Development	1,191.66

L.J. Roth	Repairs	91.50
Lynch Dallas, P.C.	Legal Services	701.50
MediaQuest Signs	Signs	52,117.40
Medicom	Telephone	708.70
Menards - Iowa City	Supplies	281.69
Mendenhall, Inc.	Supplies	200.00
Mid-Prairie CSD	Open Enrollment	191.70
Mincer Ford	Repairs	467.55
Mississippi Bend AEA 9	Agreements	4,223.71
Muscatine Running Club	Entry Fees	153.00
Nolte, Cornman & Johnson P.C.	Audit Fees	3,600.00
O'Shea, Brandt	Chain Gang	40.00
Peyton, Skender	Chain Gang	40.00
Price, Cole	Chain Gang	40.00
PSC Distribution	Supplies	64.34
Quill Corp	Supplies	115.38
Really Good Stuff Inc.	Supplies	108.77
Refreshment Services Pepsi	Pop	582.73
Reinhart FoodService	Food	9,737.65
RevTrak	Merchant Fees	249.36
Rueckert Sanitation, Inc.	Garbage Fees	506.00
S.A.I.	Mentoring Fees	1,000.00
Samaco Supply Wholesalers & Distributors	Supplies	315.75
Saunders, Robert	Official	90.00
School Bus Sales	Supplies	494.83
School Health Corporation	Supplies	649.53
Sign Pro	Vehicle Signs	320.00
Sinclair Tractor	Supplies	13.95
State Hygienic Laboratory	Water Testing	26.00
Stoneware, Inc.	Software Fees	479.00
Stout Seed Sales	Chemicals	3,392.50
Stumps/ShindigZ	Supplies	249.95
Sueppel, Ted	Official	65.00
Teachers Development Group	Professional Development	11,125.00
Thiel, Brad	Official	150.00
Vetter's Inc. - Culligan Water	Water	14.00

Wapello CSD	Entry Fees	70.00
West, Austin	Chain Gang	40.00
		122,898.42

Unfinished Business

Joy Lekwa made a motion to approve the Examination of Financial Accounting Books.

A copy of the June 30, 2017 bank statements and cash report was presented to the board. This is a cash report and is not the FY17 ending balance.

Seconded by Dave Duncan. Motion carried 4-0

Dave made a motion to approve the Final Reading of Board Policy 900 Series.

The 900 Series: Mr. Benda added one potential change to the 900 policies for your review. It will address the use of School Messenger. 902.03 Currently reads: The superintendent will determine when a news release about internal District and board matters will be issued. In making this determination, the superintendent will strive to keep the media and the District community accurately and objectively informed. Further, the superintendent will strive to create and maintain a positive image for the District. It is the responsibility of the superintendent to approve news releases originating within the District prior to their release. News releases will be prepared and disseminated to news media in the District community. Questions about news releases will be directed to the superintendent.

I would add after the first sentence. The purpose of all district forms of communication is to keep the media and community updated on news that directly affects the school district and its students, staff and community members. The superintendent may use the district's communication vehicles to share information about events that impact public safety or is determined to have a significant impact on the community.

Then add a last sentence that states...The district's communication vehicles will only be used to communicate information about the district or that is determined to impact public safety or have a significant impact on the community.

Current Examples: Colonial Manor Disaster Drill and Columbus Day activities

Seconded by Eric Totemeier. Motion carried 4-0

New Business

Accept the Abstract of Election – information
Bob Schwab, Andy White and Maria Gomez are the community members who have been elected to serve on the board.

Dave Duncan moved to adjourn. Seconded by Eric Totemeier. Motion carried 4-0.

Adjournment of the Retiring Board was at 6:40.

Organizational Meeting of the New Board:

Neil Mills, as president pro tem, presides until the new board president is elected.

The Meeting was called to order by Neil Mills at 6:40.

Neil Mills issued the oath of office to new board members: Bob Schwab, Andy White and Maria Gomez

Neil Mills asked for nominations for Board President. Maria Gomez nominated Andy White, Andy White declined. Eric Totemeier made a motion to nominated Dave Duncan as the new school board President.

Eric Totemeier moved that nominations cease. Seconded by Andy White. Motion carried 5-0.

A vote was taken and Dave Duncan is the new school board president for the 2017/2018 year on a vote of 5-0.

Neil issued the oath of office to new president Dave Duncan and then the president presided over the rest of the meeting.

Dave Duncan asked for nominations for vice-president. Maria Gomez nominated Eric Totemeier.

Maria Gomez made a motion that nominations cease. Seconded by Andy White. Motion carried 5-0.

A vote was taken and Eric Totemeier is the new school board vice-president for the 2017/2018 year on a vote of 5-0.

President Dave Duncan administered the oath of office to Eric Totemeier as Vice-President.

Andy White made a motion to appoint Neil Mills as the Board Secretary. Seconded by Maria Gomez. Motion carried 5-0.

Maria Gomez made a motion to appoint Neil Mills as the Board Treasurer. Seconded by Eric Totemeier. Motion carried 5-0.

Eric Totemeier made a motion that Lynch Dallas Law Firm P.C., Cedar Rapids, be named legal counsel and provide the chief negotiator for the 2017-2018 school year. Seconded by Maria Gomez. Motion carried 5-0.

Maria Gomez made a motion to appoint the Columbus Gazette to be named as the district's newspaper of record for the 2017-2018 school year. Seconded by Eric Totemeier. Motion carried 5-0

Eric Totemeier made a motion to Appoint Washington State Bank and Community Bank of Columbus Junction be named as the district's official depositories during the 2017-2018 school year. Seconded by Maria Gomez. Motion carried 5-0.

Eric Totemeier made a motion to set maximum deposit amounts be set at \$9,500,000. Seconded by Maria Gomez. Motion carried 5-0.

Eric Totemeier made a motion for the committee appointments of the new board to be as follows:

Building/Grounds-Eric Totemeier, Bob Schwab
Transportation-Eric Totemeier, Andy White
Finance/Negotiations-Dave Duncan, Maria Gomez
Nutrition- Dave Duncan
Communications/Technology- Maria Gomez, Bob Schwab
Activities/Athletics- Andy white

Seconded by Maria Gomez. Motion carried 5-0.

Administrative Reports

Paul Southwell submitted the following report- The school year is progressing quickly at Roundy! As we finish our FAST Bridge testing our MTSS team will have a data profile for every student in the school. We will use this information to make decisions about which interventions students are in need of and which students need to be progress monitored. The staff has been hard at work collaboratively prioritizing and unpacking standards as we work as a professional learning community. This has been accomplished both during our early-out Wednesdays and in our PLC meetings on Mondays. Finally, our PBIS team has set procedures for recognizing and celebrating students in small ways throughout the school, and our students really seem to be responding to the positive reinforcement.

Tyler Hotz submitted the following reports – (AD) We are in the middle of the fall season. Volleyball and football have hosted home events. Cross Country will be hosting their home meet October 9th. We just finished with homecoming and had a lot of participation (over half) in our dance last Saturday night.

(Principal) The staff has been working very well this year. As I have mentioned before, we are working to take the Iowa Core standards and work to make sure we are teaching those standards in every class we offer. We have been working with our PBIS team to focus our work on students who show signs of slipping by looking at our discipline and attendance data. We have no JH students with 3 or more unexcused tardies and only 5 HS students with 3 or most unexcused tardies. Our minor referrals are relatively lows as well. This month our emphasis is really on students being on time and so our motto is "Wildcat Pride means being on time".

Neil Mills – Auditors were here the first week of September. We had four items we were written up on and they have been consistently writing those up on us. They were all fixable and we did well. The Certified Accounting Report, the Special Ed Supplement and the Transportation Report were all due September 15 and were certified on time.

Gary Benda submitted the following report – We have had a busy September. We held Homecoming activities last week. I think we had a great week to see the creativeness of our students through their hallway decorating, their theme, their skits and the way they handled themselves throughout the week. A special thanks to Maureen Mincks, our four class sponsors and the many staff and students who pulled off a great event. I also want to recognize Sarah Davis for her efforts on organizing staff, students and community members to raise over \$1500 for the residents of Texas and Florida. Our staff have been using their Wednesday early outs to strengthen their understanding of believing and ensuring that all of our students learn at a high level. They have also been unpacking Iowa Core Standards and beginning to

look at their own curriculum from the viewpoint of does it help students demonstrate an understanding of those standards or do they need to tweak/change their curriculum. I have not shifted into that Professional Development Coordinator role of ensuring that we keep the focus on those two items and that our work each Wednesday moves those two concepts forward. I met with all three new board members to update them on Board Member Standards, District Finances and District Professional Development. Those slides will be sent on my weekly email to all board members in this week's weekly email. Sandy Martin would like to continue work at getting out the good news on what is going on in our classrooms. Marsha Gerot would like to focus on building a stronger school-community relationship through updating our website and Facebook with current information, visit classrooms (through ministerial association volunteering time and find ways to add volunteers through their congregations to support student learning) and implementing a summer program to support student learning in between the time the school years ends and the new one begins. We would aim for 40 students in grades 2-3 but would look at taking any student K-6. IASB Packets, Wildcats First, SIAC

Board Reports

Eric Totemeier- Helped with the PTO landscaping at Roundy this weekend, they cleaned up the areas and also mulched trees, made great progress.

Dave Duncan-He has attended the Wednesday in-service with the teachers at Roundy and was impressed. He attended the Finance Audit closing, and would encourage the board members to attend the next time.

Maria Gomez- She helped the PTO landscaping at Roundy this last weekend, and it looks great.

Bob Schwab-Nothing at this time

Andy White-Nothing at this time

New Business

Eric Totemeier made a motion to approve the following Hires:

Hire – Tom Clark – Bus Driver

Hire – Jason Woepking – Assistant High School Boys' Basketball Coach

Seconded by Andy White. Motion carried 5-0

Eric Totemeier made a motion to approve the following Fundraiser requests:

FFA Meat & Fruit sales, merchandise apparel, and poinsettia sales – Kassy Veach

Elementary Music Dept. – DVD's of performances – Molly Peterson

District Wide – Hurricane Relief – Gary Benda and Sarah Davis

Boys Track – Adidas Donation Request, Dick's Sporting Goods Donation Request, and Casey's Pizza

Cards– Scott Dennler
Cross Country – Set up for Iowa City Octoberfest – Steve Riley

Seconded by Maria Gomez. Motion carried 5-0.

Eric Totemeier made a motion to Amend the 28E agreement with WMU for Wrestling that WMU will provide the salary for one HS coach rather than furnish a coach. Seconded by Maria Gomez. Motion carried 5-0

Andy White made a motion to approve the FFA Chapter go to National Convention and use the school vehicles.

The FFA group would like to travel to Indianapolis on October 24 – October 27, for the annual National FFA Convention. Seconded by Eric Totemeier. Motion carried 5-0

Eric Totemeier made a motion to approve the Request for Modified allowable growth and supplemental aid for a negative special education balance for the full amount of \$156,051.97. Seconded by Andy White. Motion carried 5-0

Eric Totemeier made a motion to approve the Request for Modified allowable growth and supplemental aid for Open Enrollment out not on prior year's count for the full amount. Seconded by Andy White. Motion carried 5-0.

Eric Totemeier made a motion to approve the Request for allowable growth and supplemental aid for Increased Enrollment for the full amount. Seconded by Maria Gomez. Motion carried 5-0.

Eric Totemeier made a motion to approve the Request for Modified allowable growth and supplemental aid for Limited English Proficient programs beyond the five years of weightings for the full amount. Seconded by Maria Gomez. Motion carried 5-0.

Eric Totemeier moved to adjourn. Seconded by Maria Gomez. Motion carried 5-0.

Meeting Adjourned at 8:03.

Dave Duncan, School Board President

Neil Mills, School Board Secretary