

REGULAR MONTHLY MEETING
BOARD OF EDUCATION
COLUMBUS COMMUNITY SCHOOL DISTRICT
Monday, October 22, 2018

Call to Order

Board President Bob Schwab called the meeting to order at 5:30 P.M.

Roll Call

Present: Andy White, Maria Gomez, Bob Schwab and Wayne Finke. Also, present Gary Benda, Neil Mills, the press and members of the community.

Agenda

Maria Gomez made a motion to approve the agenda. Seconded by Wayne Finke. Motion carried 4-0

Andy White led the Pledge of Allegiance.

The mission and vision statements were read by Gary Benda.

Citizen's Comment

Charles Mausser talked concerning the electronic devices and the cell phone issue and asked that the board work with the secondary BLT resolve any issues.

Presentations

Nicole Peterson from MBAEA discussed with the board Induction Coaching and Mentoring. The AEA works with Induction Coaches in 4 goal areas:

- District Support
- Working with Principals and with principal involvement
- Induction Coaches
- Beginning Educators

They use data and surveys to promote student growth.

Eric Totemeier arrived at 5:45 p.m.

Approvals

Andy White made a motion to approve the bills except for The City of Muscatine to be paid and the employee to reimburse the district.

Seconded by Maria Gomez. Motion carried 5-0

Andy White made a motion to approve the financial report and the minutes.

Seconded by Maria Gomez. Motion carried 5-0.

Bills:

<u>Name</u>	<u>Description</u>	<u>Amount</u>
ABM Building Maintenance	Janitorial Services	19,311.65
Acco Unlimited Corp	Supplies	33.10
Agriland FS, INC.	Fuel	3,726.79
Alden, John	Official	90.00
All American Pest Control	Pest Control	250.00
Alliant Energy	Utilities	26,606.93
Alvarez, Adriana	Refund	13.95
Anderson Erickson Dairy	Milk	3,805.94
Baumbach, Lee	Official	65.00
Beerends, Mark	Official	65.00
Benda, Gary	Reimbursement	336.00
Blick, Dick	Supplies	438.47
Blue Moon Satellites, L.L.C	Supplies	320.00
BMO Harris Bank N.A.	Supplies	5,800.68
Briggs, Don	Official	65.00
Brown, Lucas	Official	90.00
Bryant, Darrell	Produce	336.00
BSN Sports	Supplies	435.62
Carlson, Jim	Official	50.00
Casey's General Stores	Fundraiser	750.00
CDW Government Inc.	Supplies	4,369.45
CenterPoint Energy Services, Inc.	Supplies	230.59
Central Iowa Distributing	Supplies	738.60
City Of Columbus Junction	Water	1,996.94
City Of Muscatine	Parking Ticket	5.00
Columbus Gazette	Publications	704.60
Columbus Jct. Auto Supply	Supplies	522.40
Columbus Nutrition Fund	Reimbursement	36.00
Craig, Richard	Official	80.00
Custom Impressions	Supplies	1,374.34
Demco	Supplies	94.73
Derlein Scale, Inc.	Supplies	105.00
DHS Cashier 1st FL.	Medicaid Fees	9,756.43
Doors Inc.	Supplies	72.25
Earthgrains Baking Co's Inc.	Bread	678.68
Eastern Iowa Comm College	Tuition	95.00

Economart	Supplies	547.75
Escher, Larry	Official	110.00
FCCLA, Lock Box Operations	Dues	303.00
Felton, Wesley	Official	90.00
Fleet US LLC	Supplies	344.22
Floral Gallery	Supplies	87.00
Grainger	Supplies	2,047.74
Greenwood Cleaning System	Supplies	638.72
Hall, Kim	Official	106.50
Hall, Marcus	Official	90.00
Hammes, Rick	Official	50.00
Houghton Mifflin	Supplies	561.00
Humphreys Sound	Repairs	199.00
IASBO	Conference Fees	356.00
Iowa Communications Network	ICN	137.20
Iowa Department of Education	Tuition	1,560.00
Iowa Dept. Of Education	Inspection Fees	40.00
Iowa State University	Scholarship	2,625.00
Johnson Controls	Purchase Service	700.80
Kalona Coaches, LLC	Purchase Service	1,220.00
Kemp & Son	Repairs	227.50
Keota CSD	Entry Fees	100.00
Kesling, Jared	Official	90.00
Kling, Elizabeth	Refund	18.00
Kull, Len	Official	220.00
L.J. Roth	Repairs	65.00
Leet's Refrigeration	Repairs	8,462.24
Liberty Doors, Inc.	Repairs	4,589.00
Longstreth, Lance	Official	65.00
Lorber, Greg	Official	90.00
Lynch Dallas, P.C.	Legal Fees	528.00
Marco	Copier Leases	2,103.58
Medco Supply Company	Supplies	734.55
Mediapolis CSD	Entry Fees	60.00
Medicom	Telephone	800.47
Menards - Iowa City	Supplies	439.45
Menke, Roger	Official	106.50
Midwest Alarm Services	Purchase Service	266.70
Midwest Towing and Recovery LLC	Towing Fees	120.00
Mincer Ford	Repairs	2,199.21
Mississippi Bend AEA 9	Purchase Service	25,190.67
Paper Corporation, The	Bulk Paper	7,022.54
Pipe Pro, Inc.	Repairs	922.00
Popplers Music, In	Supplies	134.95
Port Louisa Transport	SPED Transportation	6,053.40
Pownell, Mike	Official	90.00
Project Lead the Way	Dues	3,000.00
Quill Corp	Supplies	102.06
Refreshment Services Pepsi	Pop	586.93

Reinhart FoodService	Food	14,082.12
RevTrak	Merchant Fees	19.95
Rock Valley Physical Therapy	Athletic Training	500.00
Roder, Andy	Official	50.00
Rogers, Steven	Official	90.00
Scholastic, Inc.	Supplies	498.91
School Bus Sales	Supplies	195.58
SEI Super Conference	XC Gate Conference	1,492.25
Sherman, David	Official	90.00
Shettler, Brad	Official	190.00
Skubal Electric	Repairs	710.55
SPay, Inc.	Purchase Service	935.00
Supplyworks	Supplies	467.52
TeBockhorst, Tad	Official	190.00
Thornton, Mark	Official	90.00
Tobii Dynavox	Renewal	1,611.90
Torpey, Dale	Official	90.00
Varian, Bob	Official	106.50
Vest, Kevin	Official	110.00
Vetter's Inc. - Culligan Water	Water	94.80
Wilkerson, Jason	Official	90.00
Wordware	Equipment	750.00
Wylder, Gabriel	Official	80.00
		182,186.90

Administrative Reports

Kyle Reeve – Elementary Principal

Another very eventful month at Roundy. The PBIS team is evaluating our referral data from the month and planning on some re-teaching activities. We've used Pride Patrol and other positive incentives for our students that have been effective.

The SWIT team, mainly comprised of our Title 1 team, led the staff through our Data Days following our Fall testing session. We extended the time each grade level received for Data Day and teachers have commented that they felt this was one of the best Data Day sessions yet as they had time to dive into the data themselves and begin making plans for Intervention in their classroom.

The BLT and I have been meeting to discuss our building improvement plan and the factors that come into some of the new ESSA requirements. We feel we have a very solid foundation and plan in place moving forward.

The Monday before every board meeting the Roundy PTO meets. I want to highlight the work that Kelli Totemeier and the rest of the PTO has done in preparing a grant for Roundy to buy new swings for our playground.

Next week will be another busy one for our building with Parent/Teacher Conferences and our Book Fair.

Neil Mills – Business Manager

The central office has completed the BEDs report, and the Board Officials Report has been filed with the state.

Tammy Mapel has worked on the Nutrition Audit which was completed several weeks ago. One of the items that had to be put in place was a procurement plan that required documentation of how and where food service products are acquired and how that process is put in place.

Open-Enrollment has increased this year in both the open enrollment out and the open enrollment in. Open enrollment out has increased by 5 students to a total of 117, and the open enrollment in has increased by 1 student to a total of 11.

Gary Benda – Secondary Principal

Parent-Teacher Conferences are October 23 and 25 from 4-8pm. We will run an early release schedule October 23, 24 and 25 and there will be no school October 26.

Our PBIS data shows 92 total Majors and Minors (a few of those are repeat entries) We have 7 repeat offenders, 7 of whom are receiving Tier 2-3 supports through our SWIT Team. Our most frequent offense is Defiance and Disrespect; 55 total referrals. However, 23 of 55 referrals are from repeat offenders. This means most of our students are receiving very few minors.

We will complete our second Enrichment rotation of students at the end of this week.

Our Math and ELA team are looking at data from our fall MAP tests. We have changed what those supports look like. We have reduced the students receiving direct Tier 2 instruction and added more students to working on basic skills.

We will be administering the Iowa Youth Survey on Wednesday to grades 8 and 11.

Superintendent Report: Enrollment is down again. We certified our enrollment at 752.9. We see more requests for records from district outside of our area and outside of the state than new Open-Enrollment requests. Those Open-Enrollment requests that we do see are for students who have moved into our borders but wish to continue attending the district in which they started. In the fact the only one I have called on that we could have kept was Friday. A senior moved from Illinois to Conesville. They were told by neighbors that if they wanted a small district to look at Lone Tree. They did and want to try it. She did say that if their daughter was not happy there, they would look at Lone Tree. Because the girl is a senior and it is after count date, there is no money involved.

We will be administering the Iowa Assessments online this year (all districts will be doing this) we are waiting for the Iowa DE to provide us with the necessary training so that we can train the district.

A special thanks goes to 2nd year Math Teacher Nicole Hegewald and her father for donating a new refrigerator to secondary building workroom.

Board Reports

Andy White –Would like to give recognition to Charles Mausser and the marching band on their uniforms and performance at the last football game and on Columbus Day. Mr. White thought they looked great and sounded great.

Bob Schwab – Nothing currently

Maria Gomez --Asking for a work session to have Todd Heck update the board on technology systems.

Wayne Finke –Voiced concerns on showers not working in the wrestling and football locker rooms. He wondered if there was a work order issue. He was also concerned with the window in the wrestling room that is still broken. Per Todd Heck the showers have been repaired it was a mixing valve. As far as the broken window they have contacted 3 different businesses to replace the window and they have all declined and we are going back to the original company that installed it to replace the window.

Eric Totemeier – Nothing currently

Unfinished Business

Maria Gomez made a motion to approve the sale of 2 marimbas to Paul Corbier for \$800 and the remaining marimbas to Clear Creek Amana for \$4,200.

Seconded by Eric Totemeier. Motion passed 4-1 Wayne Finke Nay.

Todd Heck updated the board on the status of the chair lift parts are currently coming. Todd has sent numerous emails and phone calls to get the replacement control panel that is being shipped from Australia and will be installed as soon as it gets here. Todd is perusing the warranty changes from 1 year to 3 years from the time the inspector inspects the lift for use. Todd has emailed contact information to each of the board members and encourages the board to voice their concerns to the company.

Neil Mills informed the board that via email he received on Friday October 19th our variance request for use of the sleeve has been approved by the State Fire Marshall and documentation will be coming soon. Placement of the sleeves were discussed and similar locations in each building will be assigned when they are placed in each of the buildings.

New Business

Andy White made a motion to approve the following fundraisers:

- o FCCLA--canned food drive—Rachel Wolf
- o iPads for 4th, 5th & 6th grades—Louisa County Foundation Grant—Savannah Skidmore
- o NHS—Blood Drive—Traci Orr
- o BPA—Halloween coloring pages—Robin McClanahan

Seconded by Wayne Finke. Motion carried 5-0.

2-6 grade consumables from our new ELA curriculum were discussed and 2 quotes were presented to the board for 1 & 6 years of Reader & Writers Journals.

- o 6 years for \$20,427.69
- o 1 year for \$ 4,002.87

After additional discussion Andy White made a motion to table this item until next month.

Seconded by Wayne Finke. Motion carried 5-0.

Gary Benda told the board that Winfield-Mt Union would like to continue our ELL sharing agreement. Last year we had one secondary teacher that was shared for the same amount of time, however she was there one day/week. We have added a second ELL teacher this year and are proposing that we share her the same amount of time, but it would be split over two days/week. There will be no loss in direct instruction. However, two days/week we will not always have a second adult in two of the classes.

Maria Gomez made a motion to approve the ELL sharing agreement with WMU.

Seconded by Andy White. Motion carried 5-0.

Open Enrollment student with Lone Tree CSD –Neil Mills reminded the board that they had approved an open enrollment to Lone Tree, however this was a late open enrollment without just cause. With this being the case Columbus could retain the money for this first year. Mr. Mills is asking the opinion of the board as to whether to retain the money or forward it Lone Tree.

After some discussion Andy White made a motion to pay the tuition to Lone tree.

Seconded by Eric Totemeier. Motion carried 4-1 Maria Gomez Nay

Joel Keller asked the board if the high school wrestlers could have open mat time on Sunday mornings from 8:00 a.m. to approximately 9:30 a.m. Gary Benda told the board, historically the school board has not allowed activities to practice on Sundays with one exception of preparation for an event that was going to occur early that following week. When the school board did grant this exception, it had to be a

voluntary practice and it had to occur after 1pm and end by 5pm. This was for an upcoming music event between several school districts.

Several board members voiced concern that Sunday is sacred for church and family time.

Eric Totemeier made a motion to deny changing open mat time to Sunday morning.

Seconded by Maria Gomez. Motion carried 5-0.

Maria Gomez discussed with the board that Upward Bound should have use of the facilities after school. This is a benefit to our students that we should accommodate them. Ms. Gomez reiterated the need to have Friday tutoring here on school grounds.

Mr. Mills told the board of the history of Upward Bound meeting on Wednesdays in the administrative building and on Fridays in the High School Library for tutoring. During these times due to lack of supervision in the library a desk in the library had been damaged and replaced and a chair in the common area of the administrative building was damaged and later Rob Edwards repaired it.

This year with early outs not being on Friday and no school staff being available to be sure the buildings are secured, school administration had decided to only allow Upward Bound to use the administration building on Wednesday when central office staff would still be there to secure the building after they were done, as they have requested use of a classroom from 2-3:30 p.m. Upward Bound has contacted the public library for tutoring on Fridays after school and Mr. Mills has arranged bus transportation for students who bring in a parental permission slips to ride the bus downtown.

43 students are listed for participating on Wednesdays, 7 students turned in permission slips to ride the bus to downtown. The driver had to ask if any kids were riding the first Friday, and 3 students did ride the bus. Wisdom with Upward Bound picked up 4 additional students in his car 10 minutes after the buses left.

The board reviewed electronic devices as well as cell phone usage for board policy and handbooks. After this review and asking the opinion of teachers present at the meeting Wayne Finke stated we have a current policy we just need to enforce it. This was the general feeling of the entire board and the teachers present agreed as well.

Mark Huston and Al Bohling addressed the board regarding TIF Extension of 5 years for New Heritage Phase 1. Also, present were Dan Wilson and Kim Carson who are all investors in the New Heritage Division. Tax valuation and what taxes would be reapportioned were discussed and the only tax that would decrease to the district would be the PREL Levy. After additional discussion the board agreed this should be an action item on the November meeting. If there are any questions regarding the TIF the board or the public can contact Mark Huston at city hall.

LED Lighting proposals were presented by Todd Heck to the board in 4 phases which are:

- Phase I – High School Project Cost \$42,244.

- Phase II – Middle School & 1990 Addition Project Cost \$17,638.
- Phase III – Elementary School Project Cost \$33,924.
- Phase IV – Other Buildings Project Cost \$ 5,420
 - Total Project Cost \$99,226
 - Estimated Alliant Rebates (\$39,307)
 - Net Project Cost to District \$59,919

After consideration of the rebates being removed at the first of the year the board decided to have a special meeting Thursday, October 25, 2018 at 7:30 a.m. to review the proposals as presented, and the work would be completed evenings and weekends.

First Reading of the board policy 800 series. Gary Benda commented that he recommends that there be no changes to the 800 series and asked that the board review the 800 series prior to next meeting second reading.

Gary Benda explained to the board the plan for the Emergency Response and the 7 points it needs to adhere to and that the plan needs to be done June 30, 2019.

Letter of agreement for Substitute Teachers, Gary stated we typically do not have enough substitutes to cover the number of people who are gone. We are typically short at least 1-2 staff members. When that happens, we pull teachers from their planning periods. Those teachers are reimbursed, however over the long term that is not a great way to use teachers. We may need to consider a process for denying teachers personal and/or professional leave.

Last year we were better able to ease the problem because we had 1 and then 2 teachers we hired under Letters of Agreement (\$120/day). They subbed anywhere there was a need and worked on professional development days when we had no students. This allowed them to get to know us and us them in terms of filling potential full time positions in the coming year. It also allowed them to know they would work every day and know where they would work every day. Mr. Benda would like to explore that option again, with December Education Graduates and Teacher Retirees.

Jake McCullough Athletic Director told the board of upcoming events such as the Catpac Youth Wrestling Tournament and the Fall Sports Banquet. The Catpac will be having their Youth Wrestling Tournament on 11/24/18 and the Fall sports banquet is 10/29/18 in the lunchroom and main gym everyone is welcome to attend.

Andy White made a motion to adjourn.

Wayne Finke seconded the motion. Motion carried 5-0.

Meeting Adjourned at 8:36 p.m.

Following the regular board meeting a work session was held covering Current Reporting and Responsibilities of:

- Director of SPED
- Director of Transportation
- Director of Human Resources

Bob Schwab, School Board President

Neil Mills, School Board Secretary