

MINUTES
REGULAR MONTHLY MEETING
BOARD OF EDUCATION
COLUMBUS COMMUNITY SCHOOL DISTRICT
Monday, May 21, 2018

Call to Order

Board President Eric Totemeier called the meeting to order at 5:30 P.M.

Roll Call

Present: Eric Totemeier, Maria Gomez, Bob Schwab, Andy White. Also, present Gary Benda, Neil Mills, the press and members of the community.

Agenda

Maria Gomez made a motion to approve the agenda. Seconded by Andy White. Motion carried 4-0

Bob Schwab led the Pledge of Allegiance.

The mission and vision statements were read by Gary Benda.

Public Comment

Dave Suiter, Holly Canny and Tessa Pugh all addressed the board regarding moving Jan Rutt to 6th grade.

Approvals

Andy White made a motion to approve financial report, minutes and bills.

Seconded by Maria Gomez. Motion carried 4-0

Bills:

<u>Name</u>	<u>Description</u>	<u>Amount</u>
ABM Building Maintenance	Janitorial Services	22,869.35
Acco Unlimited Corp	Supplies	162.85
Agriland FS, INC.	Fuel	4,063.62
Aguilar, Antonio	Official	230.00
Al Yasiri, Hazim	Official	72.50
Al Yasser, Kadhum	Official	187.50
Al Yassiri, Latif	Official	57.50
All American Pest Control	Pest Control	100.00

Alliant Energy	Utilities	18,643.59
Al-Yassery, Falah	Official	112.50
Ambriz, Crystal	Official	57.50
Anderson Erickson Dairy	Milk	5,165.70
Any Wear Apparel	Fundraiser	1,467.50
Apple Computer, Inc.	Technology	57,142.50
Beard, Katie	Reimbursement	46.22
Beenen, Lori	Reimbursement	324.00
Benda, Gary	Reimbursement	995.62
Berlin's Pro Shop & Screen Printing	Uniforms	371.25
Bontrager, Errol	Official	130.00
Castillo, Jose	Official	72.50
CDW Government Inc.	Supplies	19,828.30
CenterPoint Energy Services, Inc.	Utilities	992.54
Central Iowa Distributing	Supplies	45.00
City Of Columbus Junction	Water	1,435.08
Classroom Direct	Supplies	75.13
Columbus CSD	Fees Transfer	20.75
Columbus Gazette	Publications	250.00
Columbus Jct. Auto Supply	Supplies	557.97
Dannco	Helmets	681.00
Deerwood Golf Course	Entry Fees	40.00
Diaz, Cristobal	Official	72.50
Don Lamm SEISC Executive Secretary	Conference Gate	204.00
Durant Comm Schools	Entry Fees	60.00
Early Learning Labs, Inc.	Supplies	4.00
Earthgrains Baking Co.'s Inc.	Bread	693.05
Economart	Supplies	202.34
Fannon, Jerry	Official	170.00
Foertsch, Amanda	Reimbursement	38.64
Fun City	Gear Up Travel	500.00
Garcia-Armijo, Marisol	Refund	4.00
Gentiluomo, Santo	Official	230.00
Gomez, Rubicelia	Refund	7.00
Goodwin Tucker Group	Supplies	352.38
Gopher Sport SDS 12-1069	Supplies	146.40
Greenwood Cleaning System	Supplies	235.35
Hadzic, Nedzad	Official	57.50
Hermitage Art Co	Supplies	149.15
Hy-Vee #1850	FFV	1,491.85
Iowa Communications Network	ICN	78.40
J.W. Pepper and Son, Inc.	Supplies	286.69
Jostens	Supplies	71.55
Kauffman, Reid	Official	97.50
Leeza, Cruz	Official	57.50
Lian, Hrang	Reimbursement	151.74
Lopez, Daniel	Official	57.50
Lynch Dallas, P.C.	Legal Services	346.50
Marco	Copier Leases	2,050.34

Marco Technologies LLC	Supplies	107.88
McClanahan, Robin	Reimbursement	36.86
Mediapolis CSD	Entry Fees	65.00
Medicom	Telephone	862.89
Mendenhall, Tom	Refund	30.25
Midtown Towing & Repair	Towing Services	1,050.00
Midwest Alarm Services	Inspections/Repairs	2,786.04
Milder, Tim	Reimbursement	64.59
Mills, Neil	Reimbursement	62.93
MSC - 410526	Supplies	48.90
Neal, Bill	Official	171.00
New London CSD	Entry Fees	0.00
Parraguez, Luis	Official	130.00
Peters, Twyla	Reimbursement	20.00
Pipe Pro, Inc.	Repairs	506.00
Pro-Vision	Supplies	44.87
PSC Distribution	Supplies	57.91
Quill Corp	Supplies	140.15
Refreshment Services Pepsi	Pop	570.38
Reinhart Food Service	Food Purchases	17,236.87
RevTrak	Merchant Fees	94.91
Rock Valley Physical Therapy	Athletic Training Services	712.50
RSchoolToday	Software Renewal	2,829.00
Sands, Kathryn	Reimbursement	41.95
Scholastic, Inc.	Supplies	54.45
School Bus Sales	Supplies/Repairs	658.45
Sigourney Golf & Country Club	Entry Fees	10.00
Simmons, Anthony	Reimbursement	29.00
Skeeter Kell Sporting Goods	Supplies	416.80
Software Unlimited Inc.	Software Renewal	6,700.00
Stone Creek Golf Club	Entry Fees	70.00
Stout Seed Sales	Chemicals	373.14
Summit Companies	Supplies	909.00
Takyi, Tonia	Reimbursement	216.00
Team Factory, The	Uniforms	1,833.11
Thang, Biak	Reimbursement	128.00
Todd, Kenan	Gear Up Stipend	75.00
Villasenor, Gonzalo	Refund	39.60
Walmart	Supplies	763.11
Wapello CSD	Entry Fees	250.00
Washington CSD	BPA Travel	253.12
Washington State Bank	BPA Travel	232.00
Wells Fargo	Agent Fees	400.00
Wheeler, Tashia	Reimbursement	56.00
Wilson, Judy	Accompanist Stipend	150.00
Wordware	Software Renewal	6,982.94
World's Finest Chocolate, Inc.	Fundraiser	1,535.00
		193,819.45

Administrative Reports – information

Paul Southwell – The Roundy staff are proud to be wrapping up the 2017-2018 school year having accomplished many of our goals this year. We have completed the first stage of evaluating our universal instruction through the differentiated accountability process, which led us to evaluate our need for curriculum. This effort also led us to explore the use of the Danielson Framework for teaching to evaluate our teaching practices as a whole staff. This will guide our professional development for the next several years and has led our district to explore the Danielson Framework as an instructional framework for the district. We have established a data-based intervention system and are administering consistent Tier 2 interventions to all students in need and our team is actively working to build our expertise to administer Tier 3 interventions, the most intensive tier of intervention support, as well as exploring the types of materials and interventions we will need to do this effectively. Finally, our time spent unwrapping and prioritizing standards has prepared us to begin to work with our new curriculum, if approved by the board, with a keen focus on the prioritized standards and to begin our work on creating pre-assessments, common formative assessments, and summative assessments for each of those standards. A great deal of our work for next year lies in this endeavor, and we are excited to prepare to begin this over the summer. Thank you for the support you have lent us as we work toward our mission; it means a lot to us to see our community come together to support our students!

Tyler Hotz – Activities Director – Neil, Tashia, and I discussed the activities budget moving forward as we had a steep decline in funds over the past two months. Up to this point, we have had revenues over \$31,000 and would expect it to be higher with activities still occurring until June 30th. The biggest revenue maker is our gates. Our total expenditures are close to \$42,000 this year. The expenditure I would recommend cutting is uniforms and have coaches have to pay 100% of it from their own accounts and no longer pull from general activity funds. That would save the general fund this year around \$4,000. The other cost would be safety equipment. Most schools pull safety equipment from the general fund and not general athletics. This would be \$2,500 this year but expect closer to \$4,000 on an annual basis. Finally, we would have to look at cutting back on purchasing supplies. We spent nearly \$9,000 on supplies which are the items for each team. The biggest expenditure are officials (\$15,488) with baseball and softball to come. Obviously the goal would be increase revenue and the only way to do it is to get more fans. We cannot increase price of admission.

Secondary Principal – The PBIS Tier 1 team looked at the year's stats of discipline data. Some of the celebrations for this year would be, we have reduced our suspensions from last year by over 24%. Our 3rd quarter saw a decline from 2nd quarter in Major Referrals, Unexcused Absences, Unexcused Tardis, Excused Tardis, OSS, and ISS. We have not received our Iowa Assessment data back and we are in the process of finishing up our Map Assessment. The BLT continues to work to implement an intervention time for students for next year.

Neil Mills - At the central office: Gayle has been working on Graduation, Senior Transcripts, Grade point averages and class rankings as well as under class credits and her state year-end report. Tashia has been preparing staff contracts and implementing the new P-card system. We

are working on the monthly bills and the financials. Tashia and I spent 3 days at the Iowa School Business Management Academy completing Level III.

Three transportation items the board should be aware of are car #1 has been having issues and has sat for the past month maybe longer, would the board consider replacing the car with a 7-passenger dodge minivan? Washington School District purchased a van thru state coop bid pricing for a little over \$21,000. Rob Edwards tells me the school pick-up is having motor problems with it missing and if the board would see the pick-up you would see it is rusting out badly. And lastly the EPA has announced a grant for school bus rebates to upgrade older engine buses that have poor diesel emissions. I would like to pole the board to see if the board is interested in pursuing this grant to purchase a new bus, it is due June 12, last time the school received approximately \$20,000 toward the purchase of a new bus. The board agreed we should pursue this grant.

Gary Benda – Graduation was another success on Sunday. Our bleachers, chairs and visible standing areas in the gym were filled. I was fortunate enough to be able to attend several music performances and our Senior Awards night. I am always amazed at the turnout. Again, the bleachers were filled. Our students did a wonderful job demonstrating their skills. Our seniors earned over \$340,000 in awards and scholarships. They put forth a lot of hard work and dedication and deserve our congratulations.

We have put out the call for those willing to work this summer. So far we have a few interested people. They will help Rob keep up with the outdoor work this summer.

I am still looking for the board to come together on a work session to outline their vision for our district's future. I have two members say they could meet mid-day. I am willing to choose a date, probably a Saturday or Sunday afternoon. I can also choose a date if the board would rather have me do that.

The Labor Management Committee is meeting June 4 in the board room at 1pm for anyone who would like to attend.

Finally, I would like to recognize our educators, support staff and school board members. May is the month that we recognize all people involved in or who support the education of our students. It is a tremendous task and thank you to all who do such a great job!!

Board Reports

Andy White—Nothing at this time.

Maria Gomez—Thankful to graduates and teachers.

Eric Totemeier—Nothing at this time.

Bob Schwab—Nothing at this time.

Unfinished Business

Neil Mills discussed with the board the need to close inactive activity funds accounts per the 2017 audit recommendations. Maria Gomez moved to close Wrestling, GSA, Special Olympics, Speech, Drama and Debate accounts and to merge the boys and girls track account together.

Andy White seconded the motion. Motion carried 4-0.

Andy White made a motion to purchase Kindergarten thru first grade with all extras to accommodate three sections with no Pre-K and 2-6 at \$43,762.68 and \$12,398.30 for the extras.

Maria Gomez seconded the motion carried 4-0.

Maria Gomez moved to approve purchase of Pre-K curriculum for \$8,985

Andy White seconded motion. Motion carried 4-0.

Maria Gomez moved to purchase grades 2-6 curriculum at \$82,190.98

Bob Schwab seconded motion. Motion carried 4-0.

New Business

Andy White made a motion to approve the following:

- Contract extension with raise – Paul Southwell \$5,000
- Additional five-day vacation buyback in lieu of a raise – Gary Benda \$2,692.30
(current buy back will equal \$5,384.60)

Maria Gomez seconded the motion. Motion carried 4-0.

Maria Gomez made a motion to accept all of the following resignations.

- Resignation – Zach Smith – Elementary PE Teacher
- Resignation – Mitchell Griffin – JH Baseball
- Resignation – Shirley Milder – High School Cook
- Resignation – Jeff Gilmore – Head Girls Track Coach
- Resignation – Tonia Takyi – Associate

Bob Schwab seconded motion. Motion carried 4-0.

Andy White made a motion to accept the following hires.

- Hire - Kelsey Shipman – Elementary Level 2-3 SPED Teacher
- Hire - Delores Wykert – Elementary Level 1 SPED Teacher
- Hire – Tyler Kibbee – Elementary PE Teacher & JH Baseball Coach and Asst. HS Football Coach
- Hire – Tamber Mapel – Nutrition Director
- Hire - Adrian Silva – Head Cook location to be determined
- Hire - Laurie Bean – Head Cook location to be determined
- Hire - Rachel Wolf – FCS Teacher and FCCLA Sponsor

Maria Gomez seconded the motion. Motion carried 4-0.

Andy White made a motion to approve the following Volunteers.

- Volunteer Approval – Bailey Stroud – Volunteer Coach for HS Softball
- Voluntary Transfer – Sara Wellington – To Pre-School Teacher

Marie Gomez seconded the motion. Motion carried 4-0.

Maria Gomez made a motion to approve the involuntary transfer

- Involuntary Transfer – Jan Rutt – Secondary Science Teacher to 6th grade at Roundy.

Andy White seconded the motion. The motion passed 3-1 Eric Totemeier Nay.

Andy White moved to approve the following fundraisers.

- Cheerleading - Tumblers with designs – Junior Jimenez & Codi Sammons
- Cross Country – Pizza Ranch busing tables – Steve Riley
- Football – Fundraiser Letter – Scott Symmonds
- JH Softball – Shirts – Heather France/Cathy Inarrito
- Elementary Music Department – United Fund grant request – Molly Peterson

Bob Schwab seconded the motion. Motion carried 4-0.

Todd Heck told the board of the heat pump repairs needed at the Administration Building and that only one bid had been acquired. Andy White made a motion to table the heat pump repairs until more bids have been obtained.

Bob Schwab seconded the motion. Motion carried 4-0.

Todd Heck discussed with the board for the need of repair to the softball field power feeder. Bob Schwab stated to the board that the repairs had been made.

Bob Schwab made a motion to table the review of estimates indefinitely.

Maria Gomez seconded the motion. Motion passed 4-0.

Maria Gomez made a motion to accept the security proposal from Electronic Engineering for \$37,405.

Andy White seconded the motion. Motion carried 4-0.

Stephanie Duncan requested from the board the rental of facilities for a summer school program called "Playful Minds". She explained that she would like to request the use of 2 rooms from early June to late August for this program.

Andy White made a motion to have an agreement for \$100 per month with Playful Minds, and any additional cost incurred to be accessed for the months of June, July and August.

Maria Gomez seconded the motion. Motion carried 4-0.

It was reported that the PTO raised \$8,565 for the sleeves and other safety equipment. The total amount needed for this project was \$7,600.

Maria Gomez made a motion to approve the placement of the sleeves and safety equipment and wishes to thank the PTO.

Andy White seconded the motion. Motion carried 4-0.

Andy White made a motion to approve the para-educator increase of .25 cents per hour upon certification, 2 year or 4-year degree.

Bob Schwab seconded the motion. Motion carried 4-0.

Tyler Hotz asked the board to consider transferring of safety equipment cost from the general fund to the activity fund. The current amount for football equipment reconditioning is \$2,399.60.

Maria Gomez made a motion to approve fund transfer for safety equipment cost from the general fund to activity fund for a maximum of \$5,000 per year.

Bob Schwab seconded the motion. Motion carried 4-0.

Neil Mills discussed the need to raise lunch nutrition meal prices. Adults from \$3.60 to \$3.65 and students full pay from \$2.25 to at least \$2.35. We need to get to \$2.86 per Department of Ed requirements but can go up .10 cents at a minimum.

Andy White made a motion for lunch adult prices to be raised to \$3.65 and students full pay lunch price to raise to \$2.35.

Bob Schwab seconded the motion. Motion carried 4-0.

Breakfast prices will remain unchanged at adults \$1.90 and student full pay \$1.35.

Neil Mills discussed the need to renew our 28E agreement with L&M and our cost would be the salary of \$37,888 and benefits estimated at \$14,475.06 for a total of \$52,363.06 divided by 2 districts for Columbus's cost of \$26,181.53.

Andy White made a motion to continue the 28E agreement with Lousia-Muscatine Community School District for a shared Transportation Director.

Maria Gomez seconded the motion. Motion carried 4-0.

Gray Benda requested for approval for early dismissal for the last day of school. Maria Gomez moved for early dismissal of last day of school May 25th at 12:30. Seconded by Bob Schwab. Andy White moved to amend the motion to be 12:30 for students only. Maria Gomez seconded the amendment. Amendment passed 4-0. The original motion as amended of early dismissal last day of school May 25th at 12:30 for students only passed 4-0.

Gary Benda stated that staff would be released at 2:30 or 3:00.

Andy White moved to allow out of state travel by FFA to St. Louis in July and Indianapolis in October.

Bob Schwab seconded the motion. Motion carried 4-0.

After review of board meeting dates, Maria Gomez made a motion to approve board meeting dates for the 2018/2019 school year.

Bob Schwab seconded the motion. Motion carried 4-0.

A representative from Acumen Advisors did a presentation to the board on possible savings on health insurance.

Lori Beenen spoke with the board about the New Labor Management Team they had their first meeting on May 16th. The group is made up of CEA and Non-CEA members with the intention to draft ideas and protocol and review the employee handbook. Their next meeting is planned for June 4th at 1:00 p.m.

Eric Totemeier and Bob Schwab discussed the boards idea to lower the dollar amount allowed for approval by the superintendent in board policy 802.01. They are hoping by lowering the limit to increase the need for multiple competitive bids. Neil Mills discussed his concern with being too constrictive to lower it to the \$2,000 max they discussed and also the need to have an exception for state bid coop pricing. After more discussion the board stated Bob Schwab should work on the wordage of the \$2,000 max limit and bring that back to the board for review.

Tyler Hotz made the board aware of baseball and softball games scheduled with Danville on Wednesday, June 6th. Per board policy 503.10 activities scheduled on Wednesday nights need to be approved by the superintendent and letters returned from coaches that students will not be penalized if they do not participate on a Wednesday evening. Both these policy requirements were adhered to and Mr. Hotz is making the board aware of this occurrence.

Andy White made a motion to adjourn.

Maria Gomez seconded. Motion passed 4-0.

The meeting adjourned at 8:47p.m.

Eric Totemeier, School Board President

Neil Mills, School Board Secretary

