

MINUTES  
REGULAR MONTHLY MEETING  
BOARD OF EDUCATION  
COLUMBUS COMMUNITY SCHOOL DISTRICT  
Monday, June 25, 2018

Call to Order

Board President Eric Totemeier called the meeting to order at 5:31 P.M.

Roll Call

Present: Eric Totemeier, Bob Schwab, Andy White. Also, present Gary Benda, Neil Mills, the press and members of the community.

Agenda

Andy White made a motion to approve the agenda. Seconded by Bob Schwab. Motion carried 3-0.

Maria Gomez arrived at 5:33 p.m.

Eric Totemeier led the Pledge of Allegiance.

The mission and vision statements were read by Gary Benda.

Eric Totemeier asked if all individuals had turned in their requests for closed session. Gary Benda replied yes.

Public Comment

None currently.

Presentations

Lori Beenen discussed Gear Up and activities that they have done during the second semester.

Approvals

Andy White made a motion to approve the May 21<sup>st</sup> and May 30, 2018 Minutes and Bills. Maria Gomez seconded the motion. Motion carried 4-0.

Bills:

<b>Name</b>	<b>Description</b>	<b>Amount</b>
ABM Building Maintenance	Janitorial Services	22,644.35
Acco Unlimited Corp	Supplies	8,136.42
Agriland FS, INC.	Fuel	4,489.58
All American Pest Control	Pest Control	100.00

Alliant Energy	Utilities	17,372.03
Apple Computer, Inc.	Technology	14,540.85
Baer, John	Official	105.00
Beerends, Mark	Official	135.00
Benda, Gary	Reimbursement	144.00
Bohrer, Ray	Refund	8.00
BSN Sports	Supplies	554.40
Carlson, Jim	Official	105.00
Carpenter, Jenessa	Pool Painter	302.50
Carstens Chiropractic	DOT Physicals	110.00
CDW Government Inc.	Supplies	1,876.16
CenterPoint Energy Services, Inc.	Utilities	1,144.48
Central Iowa Distributing	Supplies	250.11
Centre State Internat'l Truck	Bus Repairs	2,281.04
City Of Columbus Junction	Utilities	1,324.26
Clayton Ridge Community School District	Open Enrollment	7,063.51
Columbus Gazette	Publications	833.47
Columbus Nutrition Account	Petty Cash Refund	90.44
Craig, Richard	Official	95.00
Deese, Ruben	Postage	57.20
DiCiceo, Matthew	Official	135.00
Driven Coffee	Fundraiser	239.35
Earthgrains Baking Co's Inc.	Bread	153.85
Economart	Supplies	368.42
Edwards, Roger	Supplies	198.75
Elan Financial Services	Supplies	15,063.11
Eldon Stutsman, INC.	Supplies	77.30
Electric Motors Of Iowa City	Repairs	185.88
Elite Sports	T-Shirts	1,170.80
Embertson, Mike	Official	350.00
Feed Wagon	Supplies	131.25
Floral Gallery	Supplies	113.00
Frontline Technologies Group LLC	Renewal	2,640.00
Fulton, Robert	Refund	3.00
Gilmore, Jeffrey	Proctor Stipend	99.00
Grainger	Supplies	208.62
Grant Wood AEA	Supplies	217.13
Great American Opportunity Inc.	Fundraiser	1,202.00
Greenwood Cleaning System	Supplies	10,083.66
Hall, Kim	Official	110.00
Hamm, Andrew	Official	420.00
Headings, Darrell	Proctor Stipend	99.00
Heartland AEA	Workshop Fees	300.00
Heck, Eileen	Reimbursement	66.38

Highland CSD	Sharing Agreement	18,549.00
Hoglund Bus Co Inc.	Supplies	673.17
Hometown Plumbing & Heating	Repairs	400.00
Iowa Communications Network	ICN	78.40
Iowa Testing Programs	Testing Fees	2,708.44
iPROMOTEu	Awards	1,003.94
Kaplan Early Learning Company	PK Curriculum	8,985.00
Kirkwood Community College	Open Enrollment	350.00
L & M School District	Open Enrollment, Agreement, Entry Fees	80,645.79
Leet's Refrigeration	Repairs	916.53
Lone Tree CSD	Open Enrollment	143,509.71
Lynch Dallas, P.C.	Legal Fees	495.00
Marco	Copier Leases	2,156.82
Marshall, Jason	Official	190.00
Mausser, Charles	Reimbursement	38.68
McCullough, Caleb	Pool Painter	212.50
Medicom	Telephone	957.71
MEGAPage	Purchase Service	42.00
Mendenhall, Inc.	Supplies	571.85
Midwest Alarm Services	Purchase Service	1,657.96
Miller, Bart	Official	122.00
Mississippi Bend AEA 9	Training Fees	1,410.00
Moffitt, Hunter	Official	197.50
Mohr, Allison	Reimbursement	10.00
MSC - 410526	Supplies	87.06
Murphy, Joel	Official	135.00
Murphy, John	Official	213.50
Muscatine Community College	Access Vision Tuition	13,970.57
Muscatine CSD	Open Enrollment	10,685.80
Nat'l Assoc. For Educ.of Young Chil	Annual Report Fee	550.00
Negley, Deb	Reimbursement	20.00
New London CSD	Entry Fees	110.00
Newspaper In Education	Newspapers	152.25
Niebuhr, Matthew	Official	370.00
Northwest Evaluation Association	Workshop Fees	3,500.00
Orr, Traci	Reimbursement	52.47
Owens, Ryan	Official	139.00
Peachee, James	Official	148.00
Peachee, Spencer	Official	120.00
Poch, Bill	Official	251.00
Port Louisa Transport	SPED Transportation	2,376.00
Pretz, Tommy	Pool Painter	257.50
Quill Corp	Supplies	107.61
R.M. Boggs Co.	Repairs	649.67

Rebelskey, Michael	Official	105.00
Refreshment Services Pepsi	Pop	1,460.68
Reinhart FoodService	Food	7,053.10
RevTrak	Merchant Fees	72.78
Ritchie, Phil	Official	131.40
Rock Valley Physical Therapy	Athletic Training	450.00
Rotter, Grace	Pool Painter	212.50
Rueckert Sanitation, Inc.	Garbage Fees	968.00
Sadler Power Train	Repairs	1,366.90
Scholastic Book Fairs	Book Fair	2,764.19
School Bus Sales	Supplies	717.15
School Health Corporation	Supplies	529.95
School Specialty Supply	Supplies	23.69
Scott, Steve	Official	105.00
Shemanski, David	Official	200.00
Simmons, Anthony	Reimbursement	89.32
Skeeter Kell Sporting Goods	Supplies	53.00
Skender, Peyton	Pool Painter	25.00
Smith, Arnold	Official	190.00
Solis, Bryan	Pool Painter	210.00
Stafford, Steve	Official	130.00
Stern Recognition, Inc.	Supplies	481.00
Stout Seed Sales	Chemicals	1,011.45
Sullivan, Tim	Official	120.00
Teachers Development Group	Professional Development	8,900.00
Team Factory, The	Uniforms	834.93
Telsrow, Rod	Official	124.00
Thiel, Brad	Official	105.00
Vetter's Inc. - Culligan Water	Water	87.45
Walmart	Supplies	960.72
Wapello CSD	Open Enrollment	10,366.08
Washington CSD	Open Enrollment	7,763.48
West Liberty CSD	Entry Fees	130.00
West Music Company	Supplies	1,471.34
Wilson, Duane	Official	120.00
Wilton Community Schools	Entry Fees	60.00
Winfield-Mt. Union CSD	Open Enrollment	28,027.74
Yancecek, Douglas	Official	120.00
		494,716.58

#### Administrative Reports

Paul Southwell – Not present

Tyler Hotz – Not present

Neil Mills – Pre-K curriculum has been ordered, it covers all content areas. The K-1 was not the most current as Paul Southwell had previously stated. We can order the most current version that can be added to in the future for \$2,234.81 additional cost. The Board members agreed to this additional cost. The 2-6 Curriculum will be ordered after the new fiscal year.

We will keep the wrestling activity fundraising account open as it received a deposit.

Will not pursue a bus grant due to it being an EPA project proposal for total lowering of emissions for the fleet and not individual purchases of buses.

Next year our tax rate will be lowered by 51 cents which will make it; \$13.38/1000. This is due to additional income surtax paid to the state after we published our budget.

Gary Benda Superintendent– Gary spent some time talking about the positives in our district. Over the past three weeks, He has spent time meeting and planning with several groups of teachers to plan next year’s professional development as we continue to move our district forward. He has met three times with 6 members from the secondary building to continue to move Positive Behavior Interventions and Supports forward. They will now spend the summer planning mini-lessons that staff will teach the students the first 7 school days. These lessons will focus on behaviors. We will pull data every two to four weeks to check our results in these areas as well as identify any new behaviors that pop up.

Gary also met three times with 7 members of our Building Leadership Team as we identified how we will implement Tier 2 academic supports for next year. They have been working through identification, scheduling and the best way to support students and staff through this process.

The secondary building staff agreed to replace the 12-minute advisory time with 23 minutes of intervention time. To do this we also shaved some time from the beginning of the school day (classes will start at 8:15am) and a minute from each class period. The IDOE has said that in order for intervention time to be effective, it should be 60-90 minutes/week. Students will be assigned to an intervention block for 8 weeks. Math teachers (have the priority) and then ELA teachers will choose students who need support by skill category and then provide those supports. The remaining students will be divided among the remaining teachers. Those teachers will have a menu of items to choose from to use during that time to support student academic growth.

Our School Wide Improvement Team of six teachers and myself also met three times. We have been developing identification and referral procedures for those students who need Tier 3 academic or behavior interventions. To give you an overview, Tier 1 supports is instruction given by the classroom teacher along with initial follow-up support when a student does not respond appropriately to the initial instruction. Tier I instruction and support should be effective with 80% or more of students. Tier 1 supports should effectively allow the student to rejoin the 80% of their peers. This one reason our teachers worked so hard to unpack, unwrap and prioritize standards within their various content areas this year. There is not a unified understanding of what students are supposed to learn in each grade.

As our staff move into developing assessments this year, they will work on monitoring how their instruction is meeting the needs of 80% or more of the students. Knowledge of learning outcomes for students, how to measure student learning and teacher reflection on how instruction is supporting student learning are crucial. If Tier I instruction is not given well, the system becomes overloaded with students who need basic support about Tier I interventions.

In our model, Tier 2 instruction will be given by a classroom teacher or another teacher comfortable in either Math or ELA. This support usually last for 6-8 weeks and should allow a student to rejoin their peers. Tier 3 instruction occurs when the gaps are so large that it may not be feasible for the student to rejoin their peers. This is where the School Wide Improvement Team (SWIT team) focused their energies. They will begin to work through identifying all the Tier 3 supports we currently have in place as well as looking for additional supports. They are also working with Todd Heck and MBAEA to use existing data pulled from power school to be able to quickly identify students in need of supports. The student identified as needing Tier 3 supports will also continue to

receive Tier 1 and Tier 2 supports at the same time. Similarly, students receiving Tier 2 supports will continue to receive Tier I supports from their classroom teacher.

I want to commend Traci Orr and our entire pool staff for their efforts since the pool opened. We have had record turnouts in terms of usage. In addition, two of our lifeguards, Aubrey Duncan and Michelle Diaz, made a save two weeks ago. Many of you have seen it in the news, but I wanted to give their names tonight and publicly thank them for their efforts. They, like most of our lifeguards, are new and did an outstanding job to save a life. We had a similar incident occur a couple of days later except that this student was responsive and did not need additional care when pulled from the pool. I have asked Traci to take a look at administering a swim test to all students to ensure they can swim at the various pool depths. We are also looking at cordoning off different depths to limit access to swimmers. We also continue to stress that parents need to accompany swimmers that are under age 6.

The past two weeks we transported, daily, 45-50 students to College 4 Kids. That would not have happened in years past because of our financial constraints. We continue to meet our budget constraints and meet the needs of our students and community.

We have been feeding over 150 people daily at our summer breakfast and lunch program.

Our summer landscaping and painting are proceeding slowly. Any adults looking for a little summer work and like to paint, landscape or do other physical labor; we are working mornings 7-11:30am. The pay is \$10/hour.

#### Board Reports

Andy White—Nothing at this time.

Maria Gomez—Nothing at this time.

Eric Totemeier—Nothing at this time.

Bob Schwab—Nothing at this time.

#### Unfinished Business

Heat pump repair in the administrative building has been taken care of. Maria Gomez made a motion to indefinitely table the heat pump repair. Bob Schwab seconded the motion. Motion carried 4-0.

Gary Benda discussed that with the special election that the new board member needs to be sworn in within 10 days, and that the next board meeting should be July 12, 2018 at 5:30 p.m. Andy White made a motion to have the next board meeting on July 12, 2018 at 5:30 p.m. Maria Gomez seconded that motion. Motion carried 4-0.

#### New Business

#### Personnel

The board discussed they wanted to act upon each of the resignations and hires individually.

Bob Schwab moved to not accept the resignation of Paul Southwell – Elementary Principal  
Motion died due to lack of second.

Andy White moved to accept the resignation of Paul Southwell – Elementary Principal  
Motion died due to lack of second  
Paul Southwell will not be released from his contract until it expires June 30, 2018

Andy White made a motion to accept the resignation of Jake McCullough – Head Baseball Coach (2018-2019 school year).  
Maria Gomez seconded motion. Motion carried 4-0.

Maria Gomez made a motion to accept the resignation of Katie Coil – Junior High Track Coach  
Andy White seconded motion. Motion carried 4-0

Andy White made a motion to accept the resignation of Amanda Hotz – Junior High Track Coach  
Maria Gomez seconded motion. Motion carried 4-0.

Maria Gomez made a motion to accept the resignation of – Matthew Wagner – Art Teacher  
Andy White Seconded the motion. Motion carried 4-0.

Andy White made a motion to accept the resignation of Diana Kottenstette – Secondary Cook  
Bob Schwab seconded the motion. Motion carried 4-0

Maria Gomez made a motion to accept the resignation of Dave Wittman – Asst. Boys Baseball Coach.  
Andy White seconded the motion. Motion carried 4-0.

Bob Schwab made a motion to approve Joel Keller as Co-Head Wrestling Coach.  
Maria Gomez seconded the motion. Motion carried 4-0.

Andy White made a motion to approve Andy Milder as Co-Head Wrestling Coach  
Bob Schwab seconded the motion. Motion carried 4-0.

Andy White made a motion to approve Jake McCullough – Athletic Director move to full teaching salary increase of \$8950.96.  
Maria Gomez seconded the motion. Motion carried 4-0.

Andy White made a motion to approve Charles Mausser – Asst. Athletic Director AD Stipend of \$4,000.  
Bob Schwab seconded the motion. Motion carried 4-0.

Andy White made a motion to approve Kristina Issacson – Bus Driver  
Bob Schwab seconded the motion. Motion carried 4-0.

Andy White made a motion to approve Sarah Milder – Art Teacher & Sophomore class sponsor.  
Maria Gomez seconded the motion. Motion carried 4-0.

Andy White moved to hire Dayle Pretz for Behavior Interventionist and Sub as needed (\$120 x 187 days = \$22,440)  
Motion died for lack of second.

Andy White made a motion to approve Maria Marin – Associate  
Bob Schwab seconded the motion. Motion carried 4-0.

Andy White made a motion to approve Kelsey Skender – Associate  
Bob Schwab seconded the motion. Motion carried 3-1. Maria Gomez Nay.

Andy White made a motion to approve Eileen Stroud – Associate  
Bob Schwab seconded the motion. Motion carried 3-1. Maria Gomez Nay.

Maria Gomez made a motion to approve Dave Wittman – Head Boys Golf Coach  
Andy White seconded the motion. Motion carried 4-0.

Andy White made a motion to approve Nicole Hegewald – Head Girls Golf Coach  
Maria Gomez seconded the motion. Motion carried 4-0.

Maria Gomez made a motion to approve Steve Riley – Head Girls Track Coach  
Andy White seconded the motion. Motion carried 4-0.

Andy White made a motion to approve Traci Orr – National Honor Society Sponsor  
Bob Schwab seconded the motion. Motion carried 4-0.

Andy White made a motion to approve Matt Staab – Freshmen Class Sponsor  
Maria Gomez seconded the motion. Motion carried 4-0.

Maria Gomez made a motion to hire Kyle Reeve Roundy Elementary Principal at \$70,000 pending release from Tipton CSD.

Motion died for lack of second

Andy White moved to hire Kyle Reeve Roundy Elementary Principal at \$75,000 pending release from Tipton CSD.

Eric Totemeier stepped down from President giving control of the meeting to Andy White Vice-President. Eric Totemeier seconded the motion. Vote of 2-2 with Bob Schwab and Maria Gomez voting Nay and motion dies for lack of majority vote.

Andy White returned control of the meeting to Eric Totemeier.

Maria Gomez moved to hire Kyle Reeve Roundy Elementary Principal at \$70,000 pending release from Tipton CSD and acceptance by Mr. Reeve.

Bob Schwab seconded the motion. Motion carried 4-0.

Gary Benda discussed the need to increase days form 240 days to 260 days for Neil Mills and Tashia Wheeler.

Andy White moved to have no contract change at this time for Neil Mills and Tashia Wheeler.

Bob Schwab seconded the motion. Motion carried 4-0.

Maria Gomez made a motion to approve Fundraisers as listed:

- Boys Track – Donation collection at track reunion – Scott Dennler



- Volleyball – T-shirt sales – Lori Beenen
- Volleyball – Silent Auction for cancer awareness – Lori Beenen
- Junior Class for prom – Class Apparel – Lori Beenen

Bob Schwab seconded. Motion carried 4-0.

Gary Benda discussed the ABM contract they have reduced their fee by \$20,000/year and slightly increased the scope of their work. We will be asking them for a similar decrease next year as they replace current staff with less expensive staff.

Maria Gomez made a motion to accept the ABM contract.

Andy White seconded the motion. Motion carried 4-0.

Maria Gomez moved to approve the Roundy Handbook

Bob Schwab seconded motion. Motion carried 4-0.

Andy White made a motion to approve the Secondary Handbook.

Bob Schwab seconded motion. Motion carried 4-0.

Andy White made a motion to approve the Activity Handbook

Maria Gomez seconded motion. Motion carried 4-0.

Neil Mills discussed with the board that our audit agreement had come to an end and seven requests for proposals were sent out and we received three responses.

#1 from Kay Chapman CPA, Muscatine – “Not taking any new audit clients at this time”

#2 from Hunt & Associates P.C. CPA’s, Oskaloosa –

3 years quote at \$13,000, \$14,000 & \$15,000.

#3 from Nolte, Cornman & Johnson P.C. CPA’s, Newton –

5 years quote at \$9,300, \$9,600, \$9,900, \$10,200 & \$10,500.

Mr. Mills recommend the 5-year quote from Nolte, Cornman & Johnson P.C. be accepted.

Maria Gomes moved to accept the 5-year quote from Nolte, Cornman & Johnson P.C.

Bob Schwab seconded the motion. Motion carried 4-0.

Tashia Wheeler explained the need to purchase Time and Attendance Module as the current system only interacts with the prior accounting system (Data Team). This new system would add to our current Absence Management System.

Bob Schwab made a motion to not approved the purchase of Time and Attendance Module.

Maria Gomez seconded the motion. Motion carried 3-1. Eric Totemeier Nay.

Andy White made a motion to approved the use of school vehicles to travel to Ames by Lori Beenen for the Iowa State Volleyball Camp July 25-27<sup>th</sup>.

Bob Schwab seconded the motion. Motion carried 4-0.

Mallory Smith was here to give the board a SIAC meeting update.

Kim Henningfield asked the board for use of the pool for a doggie swim. The need for lifeguards was discussed, due to the history of people in the pool swimming with their dogs, and that the lifeguards had to be current employees. The standard pool rental fees of \$50 per hour were discussed and Mrs. Henningfield stated that The Friends of the Shelter of Louisa County could not afford that. The board will take action on allowing the doggie swim at the July School Board meeting.

Todd Heck discussed the need for a new bathhouse at the swimming pool, the pool was built in 1968. He had discussed with Greiners Buildings in Washington about replacing the bathhouse about five years ago and the approximate cost then was \$55,000. They have an architect that would sign off on the design. They would build a new bathhouse in front of the old one and it would be concrete 4ft below ground and 4ft above ground with a building built on the 4ft wall. Mr. Heck was just requesting permission to inquire about this again.

Lori Beenen had met with Gary Benda and Paul Southwell regarding the employee handbook updates. Wanting to create separate sections for all staff, teachers, bus drivers and so on with the changes for each group as they pertain to them.

Gary Benda discussed with the board the need for all sports and extra-curricular activities to do future fundraising for the betterment of the activities general fund.

Gary Benda explained to the board how he plans to track secondary building expectations. He showed the board his major and minors table, which displayed possible behaviors and minor and major consequences for these behaviors. Ranging from reteaching expectations to in-school or out of school suspension.

Andy White moved to go into closed session for evaluation of professional competency. Iowa Code Section 21.5(1)(i).

Bob Schwab seconded the motion. Roll call vote was taken with all yay's and the board went into closed session at 7:15p.m.

Andy White moved to return to open session. Maria Gomez seconded the motion. Motion passed 4-0. The board returned to open session at 9:24p.m.

Maria Gomez made a motion, I move to terminate the employment relationship with Elvira Zuniga by giving 10 days' written notice. Bob Schwab seconded the motion. Motion carried 4-0.

Maria Gomez made a motion, I move to terminate the employment relationship with Verlinda Prior by giving 10 days' written notice. Bob Schwab seconded the motion. Motion carried 4-0.

Maria Gomez made a motion, I move to terminate the employment relationship with Dora Roush by giving 10 days' written notice. Bob Schwab seconded the motion. Motion carried 4-0.

The board went into exempt session at 9:27p.m. to discuss superintendent contract. Iowa Code Section 21.9.

The board returned to open sessions at 10:42 p.m.

Andy White made a motion, I move to issue the superintendent a modified contract based on the terms agreed to between the board and the superintendent.

Maria Gomez seconded the motion. Motion carried 4-0.

Maria Gomez made a motion to adjourn

Bob Schwab seconded the motion. Motion carried 4-0.

The meeting adjourned at 10:44p.m.

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Eric Totemeier, School Board President

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Neil Mills, School Board Secretary