

MINUTES
REGULAR MONTHLY MEETING
BOARD OF EDUCATION
COLUMBUS COMMUNITY SCHOOL DISTRICT
Monday, February 26, 2018

Call to Order

Board President Dave Duncan called the meeting to order at 5:30 P.M.

Roll Call

Present: Dave Duncan, Eric Totemeier, Maria Gomez, Bob Schwab, Andy White. Also, present Gary Benda, Neil Mills, the press and members of the community.

Agenda

Eric Totemeier made a motion to approve the agenda. Seconded by Maria Gomez. Motion carried 5-0

Gary Benda led the Pledge of Allegiance.

The mission and vision statements were read by Bob Schwab.

Public Comment

Chris Wulf addressed the board on concerns of moving the 6th grade to Roundy, and how it would affect scheduling and class offerings in the secondary building. This would cause additional concern due to limited class offering and students then would take classes on-line and would incur a district cost that is not budgeted for. The secondary building would be out of state mandated compliance of required units of Math and English with transferring teachers to Roundy.

Presentations

None this month.

Approvals

Eric Totemeier made a motion to approve financial report, minutes and bills.

Seconded by Andy White. Motion carried 5-0

Bills:

<u>Name</u>	<u>Description</u>	<u>Amount</u>
ABM Building Maintenance	Janitorial Services	22,644.35
ACT	Testing Fees	812.50
Adam Hargrave	Official	120.00
Adolphson, Jack	Official	105.00
Agriland FS, INC.	Fuel	4,491.99
All American Pest Control	Pest Control	100.00
Alliant Energy	Utilities	22,265.27
Anderson Erickson Dairy	Milk	3,782.95
ASPi Solutions, Inc.	Purchase Service	192.00
Barrick, Robert	Official	75.00
Beenen, Lori	Official	150.00
BSN Sports	Supplies	444.45
Byte Speed, LLC	Technology	1,599.00
Canny, Holly	Refund	10.00
Capps, Rick	Official	150.00
Carstens Chiropractic	DOT Physicals	330.00
Casey's General Stores, Inc.	Supplies	81.38
CDW Government Inc.	Supplies	4,259.25
Cedar Rapids CSD	Open Enrollment	805.64
Cedarcrest Country Club	Membership Fees	1,500.00
CenterPoint Energy Services, Inc.	Utilities	1,677.67
Central Iowa Distributing	Supplies	2,414.21
Centre State Internat'l Truck	Repairs	295.74
City Of Columbus Junction	Utilities	1,948.89
CJ Post Office	Postage	225.00
Clayton Ridge Community School District	Open Enrollment	10,510.82
Columbus Gazette	Publications	557.67
Columbus Jct. Auto Supply	Supplies	647.44
Comfort Inn & Suites- Des Moines, IA	Travel	2,855.25
Cort, Scot	Official	90.00
Craig, Richard	Official	150.00
Custom Impressions	Supplies	27.95
Dannco	Safety Equipment	2,399.60
Demco	Supplies	24.33
Devere Company	Supplies	6.38
DiCiceo, Matthew	Official	105.00
Duane Rees Construction	Snow Removal	3,299.00
Earthgrains Baking Co's Inc.	Bread	624.25
Eastern Iowa Tire- Davenport	Tires	839.80
Economart	Supplies	191.04
Edwards, Joann	Reimbursement	29.99
Edwards-Thomas, Cedric	Official	105.00
Eichorst, Nathan	Official	195.00
Elan Financial Services	Supplies	4,439.17
Fannon, Jerry	Official	105.00
Forest City Community School District	Open Enrollment	2,789.72

Fricke, Darin	Official	90.00
Friesen, Tim	Official	75.00
G & W Auto	Supplies	20.79
General Binding Corporation	Supplies	126.35
Good News Tour & Travel	Purchase Service	2,950.00
Graceland University	Tuition	3,000.00
Grainger	Supplies	344.76
Greenwood Cleaning System	Supplies	2,119.51
Hall, Kim	Official	124.00
Harris Seeds	Supplies	22.87
Harris, Lori	Reimbursement	40.00
Highland CSD	Open Enrollment	12,329.24
Hills, Marty	Official	120.00
Hoglund Bus Co Inc.	Supplies	812.22
Humphreys Sound	Sound System	199.00
Hy-Vee #1850	FFV	520.14
IHSAA	Supplies	400.00
Iowa Communications Network	ICN	78.40
Iowa Park and Recreation Assoc.	Workshop Fees	145.00
Iowa School Finance Information Services, Inc.	Workshop Fees	250.00
J.W. Pepper and Son, Inc	Supplies	134.96
Janssen, Stephen	Official	105.00
Jimenez, Eusebio	State Wrestling Meals	370.00
Jim's Small Engine Repair	Repairs	103.48
Jobgen, Eric	Official	120.00
Johnson Controls	Repairs	5,074.48
Johnson, Joshua	Official	105.00
Kauffman, Adam	Official	229.00
Keck, Inc.	Commodities	2,591.81
Kirkwood Community College	Scholarship	650.00
L & M School District	Sharing Agreement	13,820.72
L.J. Roth	Repairs	394.74
Liberty Doors, Inc.	Purchase Service	9,458.00
Louisa Regional Solid Waste	Garbage Fees	10.50
Lynch Dallas, P.C.	Legal Fees	379.50
Maria, Gomez	Refund	17.00
Marshall, Jason	Official	180.00
Mausser, Charles	UNI Band Meals	52.00
McClanahan, Robin	BPA Conference Meals	84.00
Medicom	Telephone	720.23
MEGAPage	Purchase Service	42.00
Menards Muscatine	Supplies	80.93
Midtown Towing & Repair	Towing Fees	875.00
Millennium Technology of Iowa	Supplies	1,854.82
Mills, Neil	Reimbursement	33.98
Mincer Ford	Repairs	546.14
Mississippi Bend AEA 9	Workshop Fees	200.00
Mt. Pleasant CSD	Open Enrollment	1,359.60
Muscatine Physical Therapy Services, PC	Athletic Training	918.75

Neighbor, Brent	Official	225.00
Nolte, Cornman & Johnson P.C.	Audit Fees	5,400.00
Obermann, Ben	Official	150.00
Panther Scholarship Club	Entry Fees	150.00
Phonak Inc.	Equipment	219.99
Pierson, Trey	Official	90.00
Piper Jaffray & Co.	Agent Fees	1,000.00
Piper, Mike	Official	124.00
Plein, Bill	State Wrestling Meals	443.00
Poch, Bill	Official	105.00
Quill Corp	Supplies	83.57
R.M. Boggs Co.	Repairs	8,034.86
Refreshment Services Pepsi	Pop	651.54
Reinhart FoodService	Food	23,283.85
RevTrak	Merchant Fees	104.58
Roder, Andy	Official	90.00
Roy, Adam	Official	124.00
Rueckert Sanitation, Inc.	Garbage Fees	506.00
Sadler Power Train	Repairs	922.18
Scholastic Book Fairs	Book Fair	2,013.42
School Bus Sales	Supplies	176.20
SEI Super Conference	Conference Wrestling Gate	2,168.00
Smith, Arnold	Official	150.00
SportsEngine	Purchase Service	75.00
State of Iowa	Audit Fees	625.00
Supplyworks	Supplies	1,151.41
Teachers Development Group	Professional Development	8,900.00
Ultimate Entertainment Iowa LLC	Purchase Service	745.00
Vantiger, Mike	Official	315.00
Vetter's Inc. - Culligan Water	Water	191.89
Waco Community School	Open Enrollment	13,876.32
Walmart	Supplies	409.00
Washington State Bank	CD Investment	25,000.00
West Liberty CSD	Open Enrollment	9,475.16
Wheeler, Tashia	Reimbursement	42.77
Wilton Community Schools	Supplies	50.00
Yilek, Bob	Official	195.00
		272,018.36

Administrative Reports

Paul Southwell – submitted by Gary Benda--The following is a breakdown of documented major and minor behaviors at Roundy by quarter so far, this year. To help give a clearer picture, I have also included the number of students involved in these behaviors each quarter and how many of the behaviors are governed by an Individualized Education Plan (IEP). Nearly half of our major behaviors have been related to the need for special education services to be administered or adjusted. As we have done so, we have seen major behaviors steadily decrease throughout the building, while the number of other behaviors has remained similar throughout the year. Our Positive Behavioral Intervention Supports team is continuing to work on supports throughout the building to continue to decrease our unexpected behaviors, and to especially decrease children who have repeated difficulties showing expected behaviors.

Category	Quarter 1	Quarter 2	Quarter 3
Major behaviors documented:	25	10	9
# of students:	10	6	5
# of major behaviors by an IEP:	15	5	0
Minor behaviors documented:	6	10	13
# of students:	4	9	8
# of minor behaviors by an IEP:	3	5	0

Number of students who also had a major behavior in quarter 1: 4

Number of students who also had a major behavior in quarters 1 or 2: 2

Number of students who also had minor behaviors in quarter 1: 5

Number of students who also had minor behaviors in quarters 1 or 2: 5

Tyler Hotz – There is a trend of increased discipline issues during 2nd quarter. It would appear 3rd quarter is going to be lower in the High School and even lower in the JH. There is not a high percentage of students with IEP's receiving referrals in either building.

HS Category	Quarter 1	Quarter 2	Quarter 3
Major behaviors documented:	25	24	18
# of students:	13	17	11
# of major behaviors by an IEP:	3	3	2
Minor behaviors documented:	94	46	36
# of students:	36	29	21
# of minor behaviors by an IEP:	5	5	2

Number of students who also had a major behavior in quarter 1: 8

Number of students who also had a major behavior in quarters 1 or 2: 4
 Number of students who also had minor behaviors in quarter 1: 17
 Number of students who also had minor behaviors in quarters 1 or 2: 5

MS Category	Quarter 1	Quarter 2	Quarter 3
Major behaviors documented:	6	9	2
# of students:	5	8	2
# of major behaviors by an IEP:	1	1	2
Minor behaviors documented:	50	73	47
# of students:	29	33	44
# of minor behaviors by an IEP:	2	3	2

Number of students who also had a major behavior in quarter 1: 0
 Number of students who also had a major behavior in quarters 1 or 2: 0
 Number of students who also had minor behaviors in quarter 1: 10
 Number of students who also had minor behaviors in quarters 1 or 2: 6

Neil Mills – Gayle Hoag has been working on scholarships and senior credits checking for graduation status. Tashia Wheeler is finalizing the payroll reporting such as W2's and 1099's and finalizing grants. I have finished the budget. Gary, Tashia and I attended the budget workshop at Iowa Superintendent Finance Leadership Consortium on Wednesday and Thursday of last week.

Gary Benda – We received two RFPs back; one from First Student and one from Durham. At this point, our costs would double in terms of salaries and benefits if we outsourced Transportation. We currently pay drivers on a two-hour system (am/pm routes) around \$125/driver. We were quoted around \$230/driver for a four-hour system. L-M and ourselves do not have need of a four-hour system. Fuel and maintenance would drive up our costs even more. We might bring those costs down considerably if we sold a group our bus fleet. However, none of the superintendents were willing to jump into outsourcing transportation to that degree. Muscatine would save a little money, but not enough to justify the headache of outsourcing transportation. L-M and Columbus would not realize any cost savings.

We have other suggestions to bring down cost in our budget. Mr. Southwell and teachers have decided on ELA curriculum to adopt; Fountas and Pinnell (K-1) and ReadyGen (2-5). We are waiting on Pre-K to give us their recommendation. We are anticipating \$55,000 for K-1 and \$105,000 to purchase three sections per grade level. We are also asking the two companies to provide professional development for implementing this curriculum. This will be an additional cost as well. We would use our cash reserve to purchase these materials.

We have openers for negotiations March 5 (all can be present for openers) and then a second date set for March 8.

Parent-Teacher Conferences are March 13 and 15. Those days will be early release days with conferences running from 4-8pm. We will still run an early release schedule on March 14 and there will be no school March 16.

Wildcats First will be February 28 and March 21. Currently this group is working on goal setting with our junior class. They modeled their own personal or professional goals and then helped students set up a goal of their choosing to work to accomplish.

Our Spring and Easter Break will run March 26 thru April 2. For the April board meeting, is the board okay with officially going to the 4th Monday. It was not official until we could ensure we had board approval on the budget prior to April 13. That will be done at the March board meeting.

I was approached by students wanting to stage a 17-minute sit in in memory of the 17 people who lost their lives in Florida. Barring any objections, that will take place tomorrow.

Board Reports

Andy White – Eric Totemeier and I are going to meet with Tyler Hinkhouse next month about transportation. We also looked at the damage done to the gym floor by the roof leak. Tyler Hotz and I are going to get an estimate for repairs to the gym floor. Talked to Tyler Hotz about adding a safety net for the discuss ring for track season.

Bob Schwab – Nothing at this time.

Eric Totemeier- Building and grounds and security needs at Roundy's office. Doors will be locked going into Roundy and use a key fob to enter. The High School office will go into lock down at the front office, by putting a doorbell to access the exterior door. Bob Schwab, Todd Heck and Eric went and looked at the chair lift at Mt. Pleasant Schools. The cost for 2 vs 3 floors is basically the same just more rails.

Dave Duncan – Attending the negotiations meeting next week on Monday at 4p.m.

Maria Gomez- Attending the negotiations meeting next week on Monday at 4p.m.

Unfinished Business

Andy White moved to approve Office Scope Paperless Solutions for a single year.

Seconded by Eric Totemeier

Motion passed 4-1 Bob Schwab Nay.

Gary Benda discussed school calendar options with the board.

Maria Gomez made motion to go with a calendar with a spring break. Motion died for lack of second.

Dave Duncan moved to approve no spring break calendar with graduation on Sunday.

Seconded by Eric Totemeier.

Motion passed 4-1. Maria Gomez- Nay

Gary Benda addressed the board and the community on plans to not cut into the building for remodeling but planning to install a chair lift for wheel chair accessibility.

Nancy Utter questioned the board why classes couldn't be moved to accommodate the wheel chair student, and also utilized the 90's addition for wheel chair student's needs.

Sandy Martin asked the board to consider the ongoing use of the auditorium to the district and not closing down the third floor. Sandy also asked if the chairlift would accommodate grandparents and handicapped to attend functions in the auditorium. Dave Duncan also commented that the lift would accommodate grandparents and the handicapped. Eric Totemeier stated that the lift would have lots of use.

Eric Totemeier made a motion to purchase a chair lift to go to all three floors.

Seconded by Andy White. Motion carried 5-0.

New Business

Eric Totemeier moved to approve the hiring of Erick Gaytan – Assistant Girls Soccer Coach

Seconded by Dave Duncan. Motion carried 5-0.

After some discussion of funding Andy White moved to table the hiring of Marsha Gerot as Home to School Liaison.

Eric Totemeier seconded. Motion carried 5-0.

Eric Totemeier made a motion to accept the following retirement resignation:

- Retirement resignation - Denise Ball - Title I Teacher, 21 years of service
- Retirement resignation - Deborah Paulson - Secondary SPED & Freshmen Class Sponsor, 34 years of service
- Retirement resignation - Anthony Simmons - PE Teacher, 8th grade girls & 7th grade boys' basketball coach, girls' and boys' Golf coach and substitute bus driver, 37 years of service
- Retirement resignation - Faye Jay - Nutrition, 30 years of service
- Retirement resignation - Janice Pugh - Nutrition, 35 years of service
- Retirement resignation – Erma Maine – Nutrition, 15 years of service

Seconded by Maria Gomez. Motion carried 5-0.

Eric Totemeier made a motion to accept Early Retirement Plan Participant Approval for: Denise Ball, Deborah Paulson, Anthony Simmons, Faye Jay & Janice Pugh.

Seconded by Maia Gomez. Motion passed 5-0.

Eric Totemeier made a motion to approve the following fundraisers.

- Sophomore class for prom – Dodgeball Tournament & Bake Sale – Sarah Milder
- Business Professionals of America—Donations and Scholarships for National Convention-Robin McClanahan.

Seconded by Maria Gomez. Motion carried 5-0.

With discussion of BPA traveling to National Convention in Dallas, TX, Eric Totemeier made a motion to approve out of state travel.

Seconded by Andy White. Motion carried 5-0.

Gary Benda presented the Budget Presentation to the board and addressed questions and concerns. Neil Mills explained the tax liability that could be collected through a property tax levy or an adjusted surtax at the boards discretion.

Nancy Utter commented on the need to lower property taxes as much as possible and Andy White discussed that by adjusting the surtax we could maintain a more stable property tax rate.

Eric Totemeier moved to approve the budget for publication at \$13.89464 per \$1000 taxable valuation with a 10% surtax.

Seconded by Bob Schwab.

Motion carried 4-1. Andy White Nay

Neil Mills explained that we need to set the Public Budget Hearing date.

Eric Totemeier moved to set a public hearing on Monday, March 19, 2018 at 5:30pm during the regular school board meeting in regard to the 2018-2019 budget.

Seconded by Maria Gomez. Motion carried 5-0.

Neil Mills explained that our district falls under the budget guarantee for the coming year for the amount of \$68,369.

Eric Totemeier made a motion be it resolved, that the Board of Directors of Columbus Community School District, will levy property tax for the fiscal year 2018-2019 for the regular program budget adjustment (guarantee) as allowed under section 257.14 of the Code of Iowa.

Seconded by Bob Schwab. Roll call vote was taken: Bob Schwab yes, Eric Totemeier yes, Dave Duncan yes, Maria Gomez yes, Andy White yes. Motion carried 5-0.

Tyler Hotz shared with the board WACO's desire to continue the softball sharing agreement for the 2018 season. Gary Benda said the only adjustment was lowering the transportation reimbursement from 35% to 25%.

Eric Totemeier moved to approve the softball sharing agreement with WACO for the 2018 season with the 25% transportation reimbursement.

Seconded by Maria Gomez. Motion carried 5-0.

Bob Schwab made a motion to move 6th grade to Roundy for the 2018-2019 school year.

Seconded by Maria Gomez.

Tessa Pugh addressed the board on her concerns with student learning, class size impact, teacher work load and student growth and learning if the 6th grade is moved to Roundy. Information from Chris Wulf was reviewed again.

Andrea Nussbaum read a prepared statement addressing the need to create a more sheltered middle school atmosphere to create sense of close connections with middle school students and staff. By having exclusively middle school space 6,7,8th graders have their own core classes taught by middle school teachers. She has seen progress these last 2 years towards forming a unified middle school setting.

The original motion to move 6th grade to Roundy for the 2018-2019 school year passed with a 3-2 vote. Eric Totemeier and Dave Duncan Nay.

Eric Totemeier made a motion to not shut down 3rd floor.
Seconded by Dave Duncan
Motion passed 4-1. Maria Gomez Nay.

Tashia Wheeler spoke on behalf of Todd Heck for tech purchases for a total of \$182,700 this money has already been budgeted, just needing approval.

Eric Totemeier made a motion to approve tech purchases for \$182,700.
Seconded by Andy White
Motion carried 3-2. Bob Schwab and Maria Gomez Nay

Neil Mills asked the board to table approval of a bus purchase.
Eric Totemeier made a motion to table a bus purchase.
Seconded by Maria Gomez. Motion carried 5-0.

Neil Mills addressed the board to request approval for the city of Columbus Junction to apply a salt mixture to our parking lots and drive ways for \$300 per application, which is cheaper than individual bags of salt mixture that the district currently uses.

Eric Totemeier made a motion for approval for the City of Columbus Junction to apply a salt mixture to our parking lots and drive ways for \$300 per application.
Seconded by Maria Gomez. Motion carried 5-0.

Gary Benda discussed with the board the need for making up early dismissals, late starts and snow days. Currently we have 6 hours remaining until make ups are needed. He proposes using Wednesday whole days if needed.

Maria Gomez made a motion to adjourn.
Seconded by Eric Totemeier. Motion carried 5-0

Meeting adjourned at 8:02

Dave Duncan, School Board President

Neil Mills, School Board Secretary