

**MINUTES
REGULAR MONTHLY MEETING
BOARD OF EDUCATION
COLUMBUS COMMUNITY SCHOOL DISTRICT
Monday, August 28, 2017**

Call to Order

Board President Sandy Martin called the meeting to order at 6:30 P.M.

Roll Call

Present: Sandy Martin, Joy Lekwa, Dave Duncan, Eric Totemeier, and Wayne Finke. Also present: Gary Benda, Neil Mills, the press and members of the community.

Agenda

Eric Totemeier made a motion to approve the agenda. Seconded by Dave Duncan. Motion carried 5-0.

Wayne Finke led the Pledge of Allegiance.

The mission and vision statements were read by Joy Lekwa.

Public Comment

There were no comments from the public.

Presentations

Craig Just & Ashley Johonas presented the air borne intake and PCBs in items and paint and contaminants and how they affect our school. Mr. Just stated the levels at our school has far less than the level of concern.

Approvals

A motion to approve the July Financial Report, Minutes from July 13, 2017 and July 24, 2017 special meeting, and Bills was made by Dave Duncan. Seconded by Wayne Finke. Motion carried 5-0.

Approved list of bills:

<u>Name</u>	<u>Description</u>	<u>Amount</u>
4-H Wood Products	Mulch	1,158.00
ABM Building Maintenance	Janitorial Services	45,288.70
Acco Unlimited Corp	Chemicals	304.50
Aercor Wireless, Inc.	Technology	18,846.21
Agriland FS, INC.	Fuel	255.59
All American Pest Control	Pest Control	100.00
Allchin, Tyson	Refund	40.00
Alliant Energy	Utilities	44,052.48
Anderson Erickson Dairy	Milk	100.81
Apple Computer, Inc.	Technology	39,730.00
Barta, Bob	Official	110.68

Batteries Plus Bulbs #676	Supplies	33.93
Black's Appliance Center	Repairs	80.90
Blick, Dick	Supplies	408.41
Bruty's Carpet Corner	Repairs	4,617.17
BSN Sports	Supplies	140.23
ByteSpeed, LLC	Technology	2,636.00
Capps, Rick	Official	105.00
CDW Government Inc.	Technology	22,676.23
Cedar Rapids CSD	Open Enrollment	5,312.83
CenterPoint Energy Services, Inc.	Utilities	241.24
Central Iowa Distributing	Supplies	5,730.51
City Of Columbus Junction	Water	630.93
Classroom Direct	Supplies	644.32
Coleman Construction, Inc.	Concrete Repairs	45,323.48
Columbus Comm. School District	Transfer to Nutrition	20.00
Columbus Gazette	Publications	310.20
Columbus Jct. Auto Supply	Supplies	252.61
Cruz, Lucely	Refund	20.00
Custom Impressions	Stamps	89.30
Daniels, Collin	Official	90.00
Demco	Supplies	77.14
Drahozal, Jeff	Official	90.00
Drake University	Tuition	1,485.00
Economart	Supplies	218.11
Elan Financial Services	Supplies	3,128.79
Electric Motors Of Iowa City	Repairs	261.29
Elite Sports	T-Shirts	954.00
ETA hand2mind	Supplies	84.20
Fulton, Robert	Refund	3.00
Furlong, Becky	PD Services	1,722.66
Gage Foods	Food	2,735.79
Gobble, Garrett	Official	85.00
Grainger	Supplies	465.00
Grant Wood AEA	Open Enrollment	6,793.32
Greenwood Cleaning System	Supplies	1,287.44
Grizzley LLC, The	Food	196.00
H.D. Cline Co.	Repairs	108.49
Henze, Chris	Official	85.00
Herrera, Miguel	Refund	8.00
Hmung, Ro	Refund	3.00
Hoglund Bus Co Inc.	Supplies	1,117.53
Houghton Mifflin	Curriculum	728.62
HOV Services Lason Service	Backup Services	209.48
Hudl	Renewal	2,999.00
Hy-Vee #1850	Food	151.60
ICAOA	Membership Fees	150.00
Indian Hills Community College	Scholarship	450.00
Iowa Communications Network	ICN	14.36

Iowa Girls' Coaches Association	Membership Fees	95.00
Iowa High School Music Assoc	Membership Fees	25.00
Iris City Cleaners and Laundering Co.	Uniform Cleaning	691.58
Jacobson, Bill	Official	105.00
Johnson Country Public Health	Inspection Fee	243.00
Johnson, Kert	Official	90.00
JourneyEd.com, Inc.	Renewal	4,895.00
Kirkwood Community College	Scholarship	2,650.00
Kuder	Software	919.95
L & M School District	Transportation	1,284.99
	Repairs	
L.J. Roth	Repairs	542.82
Lakeshore Learning Materials	Supplies	195.45
Lang, Joe	Official	85.00
Lynch Dallas, P.C.	Legal Services	503.50
Marco	Copier Leases	4,246.30
Medicom	Telephone	905.13
MEGAPage	Paging Services	42.00
Mincer Ford	Repairs	411.34
MSC - 410526	Supplies	17.66
Muscatine Community College	Scholarship	1,300.00
Musco Sports Lighting, LLC	Softball Lights	77,257.00
New London CSD	Entry Fees	110.00
Oriental Trading Company	Supplies	185.80
Paper Corporation, The	Paper	3,910.32
Phonak Inc.	SPED Equipment	266.59
Plank Equipment	Repairs	442.53
Quad Cities Irrigation	Repairs	981.10
Quill Corp	Supplies	2,525.05
Really Good Stuff Inc.	Supplies	231.58
Reinhart FoodService	Food	433.32
Renaissance	Software	1,800.00
RevTrak	Merchant Fees	30.80
Rochester 100 Inc.	Supplies	425.00
Rueckert Sanitation, Inc.	Garbage Fees	502.00
Scholastic, Inc.	Subscription	82.28
School Bus Sales	Supplies	438.89
School Specialty Supply	Supplies	66.89
Skeeter Kell Sporting Goods	Supplies	304.85
Solution Tree, Inc.	Conference Fees	20,930.00
Sosa, Eva	Refund	3.50
Staples Credit Plan	Supplies	388.08
State Hygienic Laboratory	Water Testing	13.00
Summit Companies	Supplies	1,194.50
Teacher Direct	Supplies	61.88
Tompkins, Sandra	Refund	3.00
Tum, Siang	Refund	5.00
University of Iowa	Scholarship	450.00

Valencia, Angel	Refund	11.00
Varsity Spirit Fashion	Uniforms	1,672.15
Walmart	Supplies	207.28
Wellmark BC/BS	Flex Fees	567.00
West Burlington Comm. School	Entry Fees	130.00
West Interactive Services Corporation	Website	2,850.00
West Music Company	Supplies	72.30
White, Andy	Refund	6.00
YMCA of Washington County	Agreement Fees	8,482.00
Zieglosky, Tadd	Official	85.00
		411,336.49

Administrative Reports

Paul Southwell –

The Roundy staff have been hard at work preparing for our students' first days and to continue our own professional development. We have trained all staff in the first steps of becoming a professional learning community (PLC), come to consensus on many of the structures of PBIS, positive behavior intervention and supports, and created timelines for our work therein. Our first week with students has been smooth, with many smiles around the building. We are so excited to continue our work with our students and their families!

Tyler Hotz –

AD: Fall season is underway. I am working with coaches to better utilize our rSchool system in a variety of ways to better inform them all.

Principal: Since the last time we met, the schedule has exploded. The work to get the school year was vast ranging from working with AEA members, administrative staff, the school staff, and students. I will now highlight a few of the past months activities. A group of teachers, Paul Southwell, and I attended Year 1 Instructional Coaches training. The administrative team toured Tyson. We provided professional development to both new staff and current staff focused on mission/vision, best practices, PBIS, operational information to name a few. We attended a 2-day training for all district staff to implement PLCs district wide.

Neil Mills –

Tashia and I have been preparing for the audit (the Auditors will be here Sept 5). We have been working on the accrued income and bills for the year end. We are also working on the Certified Accounting Report due September 15 to the state.

Gary Benda –

It has been a busy two weeks as we began the school year. Tyler, Paul and myself worked with new teachers for a day to: acquaint them with district PD, help them work on classroom management plans, begin to build them into support network and help them with some instructional strategies. We worked with all staff on beginning to build Professional Learning Communities at each building and collaborative team within each Professional Learning Community. We began to work towards the SMART goal that

“all students can learn at high levels”. At the district level we shared with them information about our performance on last year’s Iowa Assessment and challenged them to achieve at a higher level. Our Back 2 School Bash 3 was well attended and we saw several hundred parents and students in attendance. Our first few days of school went off well. We have a couple of minor transportation concerns as we work through a new lift on a bus and putting substitute transportation to support students and parents. The state has had a number of reports due, and I have assumed those as a part of my duties. Title I, Migrant, Pre-School and Title II part A. Some of those reports have changes due to ESSA, but we are still getting them done. All of those reports have new money attached to them, and as revenue for the state and federal governments has tightened, the money all districts receive from these reports is shrinking. Gubernatorial candidate Nate Boulton toured Columbus CSD on Friday. We did our best to educate him about our district as it relates to state funding and we also gave him information about state funding as it related to all Iowa districts. One of his platform items seems to be to restore Iowa education to the status it once held in the 80’s and 90’s. I would say he is not in favor of the incentives given to businesses to work in Iowa because we have not seen a return in the revenue we have lost.

Board Reports:

Joy Lekwa-Joy closed off with a note on her final thoughts as a board member for 8 years. She noted her reasons for not running and the accomplishments of the board.

Eric Totemeier- Eric stated the PTO would like to landscape in front of Roundy, more information to come.

Dave Duncan- Dave reported Mr. Scott Symmonds, some of the football team and other students did a community service project and Tyson granted them the purchase of new headsets for the football team.

Wayne Finke –Nothing at this time.

Sandy Martin -Gave “Welcome Back” to teachers and helped with the Nate Boulton tour. Sandy commented: The sign for John Currie and the flag poles for Dick Harbison have been installed, and are impressive.

Unfinished Business

Joy Lekwa moved to table approval of the Activity Handbook. The motion died for lack of a second.

Eric Totemeier moved to approve the Activity Handbook as is. Seconded by Dave Duncan. Motion carried 5-0.

Second reading of Board Policy 900 Series --The second reading of Board Policy 900 Series was held with Gary Benda making the following recommendation to the board:

The 900 Series:

I would recommend one potential change to the 900 policies for your review. It will address the use of School Messenger.

902.03 Currently reads:

The superintendent will determine when a news release about internal District and board matters

will be issued. In making this determination, the superintendent will strive to keep the media and the District community accurately and objectively informed. Further, the superintendent will strive to create and maintain a positive image for the District. It is the responsibility of the superintendent to approve news releases originating within the District prior to their release.

News releases will be prepared and disseminated to news media in the District community. Questions about news releases will be directed to the superintendent.

I would add after the first sentence. **The purpose of all district forms of communication is to keep the media and community updated on news that directly affects the school district and its students, staff and community members. The superintendent may use the district's communication vehicles to share information about events that impact public safety or as determined to have a significant impact on the community.**

Then add a last sentence that states... **The district's communication vehicles will only be used to communicate information about the district or that is determined to impact public safety or have a significant impact on the community.**

The final reading of the 900 series will be at the September board meeting.

Gary Benda reported to the board on the elevator requirements for wheelchair access and ADA needs. The Engineer who did the initial work on the elevator portion of the building walked through the building again in early August. We showed him the restrooms (none are ADA compliant except for the new edition). We showed him the kitchen (vent) and we showed him some other areas for the future. He is going to do some work and try to come up with a scope of work. We also held a phone conference with Piper-Jaffrey. They have some thoughts for us to consider which would require us to ask the Engineer to look at some additional work; locker rooms across from and behind the gym, creating more usable space from the courtyard, etc. The thoughts are get a small loan, pay for it out of PPEL/SAVE or go for a bigger bond and cover all expenses right away. We will try to have options available for the board to consider at the October meeting.

New Business

Dave Duncan made a motion to approve the following Hires:

- Hire – Katie Coil – Assistant Girls Basketball Coach
- Hire – Tyler Hotz – Head Girls Basketball Coach
- Hire – Heather France – JH Softball Coach
- Hire – Machel Milder – Bus Driver
- Hire – Andy Nelson – Long Term Sub for Kelly Tyler

Seconded by Joy Lekwa. Motion carried 5-0.

Joy Lekwa made a motion to approve the following Fundraisers:

- Roundy Elementary PTO- various fundraisers - Kelli Totemeier
- Student Council-Selling Homecoming items—Maureen Mincks
- Volleyball Team—Silent Auction to benefit Relay for Life--Lori Beenen
- NHS—Chili and Cornbread Dinner (January 23,2018)--Chelsea Kies

Seconded by Wayne Finke. Motion carried 5-0.

Neil Mills informed the board that Barb Chaney contacted Louisa County Public Health regarding flu shots for staff. Cost will remain at \$30/person and most likely will be done late September.

Dave Duncan made a motion to approve flu shots for the staff.

Seconded by Eric Totemeier. Motion carried 5-0.

Joy Lekwa made a motion to accept using PCards as long as it is in compliance with board policy.

Seconded by Eric Totemeier. Motion carried 5-0

Wheelchair Purchase for 2nd floor access – Gary Benda told the board, in your board packets are two prices for the cost of a wheelchair. I will remind the board that these costs come out of SPED funds and if we go over budget we will receive the spending authority to tax back and make up the difference. One quote is for the chair at \$4265.00, and one is to add automation at \$6352.00 for a total of \$10,617.00. The parents are fine with either option. The student would be in the wheelchair two periods/day 1st semester and one period/day 2nd semester. We are asking the board to take action on which wheelchair to purchase the student.

Dave Duncan made a motion to approve the purchase of a wheelchair with power.

Seconded by Eric Totemeier motion carried 3-2 Joy Lekwa and Wayne Finke opposed.

Tashia Wheeler presented a transportation review to the board showing total expenditures of fiscal year 2016 of \$26,498.07 compared to Fiscal year 2017 expenditures of \$58,236.10. The large increase is the sharing agreement with Tyler Hinkhouse at a cost of \$24,639.98, but when we add back our sharing student dollars of \$32,955.00 we have a net savings of \$1,216.97. While this savings is minimal Tyler Hinkhouse has done much preventative maintenance that has not been done, and know our bus fleet is in the best condition it has been in for some time. Which is proved by a chart that Tyler has furnished the board, we only had one bus out of service which was the wheelchair bus due to the inoperative lift which is being replaced. There were two thirty-day items of: one tire with uneven wear and one marker light out. This is compared to twenty or thirty items noted on passed inspections.

Tashia Wheeler also gave the board a Medicaid review comparing fiscal year 2016 and 2017 the billing has decreased of \$14,274.65 due to less IEP's and lower attendance rates for less claims to be allowed.

Class size information in reference to board policy 606.01 – Gary Benda presented information on board policy on the class sizes and then information concerning class sizes at the secondary building this year. You will note there are 53 courses offered that do not meet board policy. 31 of those courses are in our CTE strands. We offer four strands and allow students to choose courses. This indicates why the state is pushing for Regional CTE Academies. There are less CTE teachers and by combining district's courses you could more effectively pay for the programs. 6 courses are in Art and reflect the fact that our Art teacher is actually facilitating two courses at the same time. 12 courses are in our upper level (college bound courses) and we want to continue to offer students those options. We do have 6 courses that fall in something else that we could not combine with an existing course.

Joy Lekwa moved to adjourn. Seconded by Dave Duncan. Motion carried 5-0.
Meeting adjourned at 8:02.

Sandra Martin, School Board President

Neil Mills, School Board Secretary