

MINUTES  
REGULAR MONTHLY MEETING  
BOARD OF EDUCATION  
COLUMBUS COMMUNITY SCHOOL DISTRICT  
Monday, August 27, 2018

Call to Order

Board President Eric Totemeier called the meeting to order at 5:34 P.M.

Roll Call

Present: Eric Totemeier, Wayne Finke, Andy White, Maria Gomez. Also, present Gary Benda, Neil Mills, the press and members of the community.

Agenda

Maria Gomez made a motion to approve the agenda as amended. Seconded by Andy White. Motion carried 4-0.

Gary Benda led the Pledge of Allegiance.

The mission and vision statements were read by Andy White.

Public comment:

None currently.

Presentations:

Gary Benda presented to the board Secondary / WILDCAT SUCCESS The SB BLT identified a need to provide additional Tier 2 academic support to students. Through a lot of discussion with all and professional development by the BLT and other selected staff, they were able to replace the 12-minute Advisory time with a 23-minute WILDCAT SUCCESS time. In that time, those students (Grades 7-9) identified by MAP scores and low grades are receiving Math (primary) or ELA (secondary) support. The remaining students will receive (beginning September 10) Enrichment courses; problem solving, financial literacy, etc. (TBD). That time will be 4 days each week. The state has mandated that students receive 60-90 minutes a week. Research shows that anything less is not successful. Enrichment groups will rotate to a new class every two weeks. Students receiving intervention support will have the opportunity to rotate every 8 weeks based upon MAP scores and grades. In addition, we have one math and one ELA teacher who can provide Tier 3 academic support at the end of each day.

## Approvals

Andy White made a motion to approve the Financial Report and Bills and approved the minutes from the July regular meeting and August 1<sup>st</sup> special meeting and October 16, 2017 as amended.

Wayne Finke seconded the motion. Motion carried 4-0.

## Bills:

<b><u>Name</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
ABM Building Maintenance	Janitorial Services	20,978.00
Agriland FS, INC.	Fuel	684.28
Alan Environmental Products, Inc.	Supplies	538.28
All American Pest Control	Pest Control	450.00
Alliant Energy	Utilities	27,284.48
Anderson Erickson Dairy	Milk	166.10
Beard, Katie	Reimbursement	46.40
Benda, Gary	Reimbursement	285.60
Blick, Dick	Supplies	30.30
BMO Harris Bank N.A.	Supplies	3,551.89
BSN Sports	Supplies	6,987.00
CDW Government Inc.	Supplies	4,490.66
Cengage Learning	Curriculum	585.75
Central Iowa Distributing	Purchase Service	6,550.00
City Of Columbus Junction	Water	799.46
CJ Post Office	Postage	500.00
Columbus Gazette	Publications	379.76
Columbus General Fund	Reimbursement	100.00
Columbus Jct. Auto Supply	Supplies	75.67
Custom Ink	Fundraiser	219.60
Eastern Iowa Tire- Davenport	Repairs	565.22
Economart	Supplies	365.99
Follett School Solutions, INC	Supplies	1,382.26
Gage Foods	Food	1,187.75
Grizzley LLC, The	Food	192.00
Hallford, Jen	Summer Cleaning	220.00
Hardy Constructions & Mechanical Services	Repairs	4,023.78
Heinemann Ed. Books Inc.	Curriculum	12,929.50
Houghton Mifflin	Curriculum	507.86
Hudl	Renewal	2,999.00
IDENT-A-KID	Renewal	840.00
Iowa Communications Network	ICN	2,363.77
Iowa High School Music Assoc	Dues	25.00
Iowa High School Speech Assoc.	Dues	35.00
Johnson Country Public Health	Inspection Fees	243.00
Kemp & Son	Repairs	10,538.04
Learning A-Z	Renewal	2,639.25
Leet's Refrigeration	Repairs	434.73
Louisa County Auditor	Election Fees	1,204.13
Lynch Dallas, P.C.	Legal Fees	2,095.50

Macksey, Christopher	Official	145.00
Marco	Copier Leases	2,156.82
Marco Technologies LLC	Supplies	107.88
Medicom	Telephone	1,086.77
MEGA Page	Purchase Service	42.00
Midwest Towing and Recovery LLC	Purchase Service	123.00
Mincer Ford	Van	27,764.00
Mississippi Bend AEA 9	Purchase Service	2,664.00
Muscatine CSD	Open Enrollment	72,041.30
Muscatine Running Club	Fundraiser	150.00
NCS Pearson, Inc.	Curriculum	67,023.89
Nu-Trend Accessibility System	Purchase Service	63,839.00
Oriental Trading Company	Supplies	73.94
Phonak Inc.	SPED Equipment	919.04
Proforma Quality Resources	Supplies	323.07
PSC Distribution	Supplies	634.94
Pugh, Tessa	Reimbursement	49.07
Quill Corp	Supplies	3,293.82
R.M. Boggs Co.	Repairs	227.00
Really Good Stuff Inc.	Supplies	23.94
Refreshment Services Pepsi	Pool Concessions	274.74
Reinhart FoodService	Food	35.26
RevTrak	Merchant Fees	19.95
River Products Company, Inc.	Supplies	184.39
Rochester 100 Inc.	Supplies	406.25
Rueckert Sanitation, Inc.	Garbage Fees	966.00
Rural School Advocates of Iowa	Dues	750.00
Scholastic, Inc.	Supplies	82.28
School Bus Sales	Supplies	682.70
School Specialty Supply	Supplies	686.72
Shipman, Kelsey	Reimbursement	2,055.00
Skeeter Kell Sporting Goods	Supplies	129.90
State Hygienic Laboratory	Testing Fees	13.00
Summit Companies	Inspection Fees	858.00
Teaching Strategies, Inc.	Renewal	627.00
Trophies Plus	Supplies	314.00
Vetter's Inc. - Culligan Water	Water	21.94
Walmart	Supplies	233.82
Washington County Environmental Health	Training Fees	1,320.00
Wayne's Tree Service	Purchase Service	1,700.00
Wellmark BC/BS	Flex Fees	627.00
West Interactive Services Corporation	Renewal	5,107.50
West Liberty CSD	Open Enrollment	19,344.55
Winfield Builders	Supplies	236.51
		398,860.00

## Administrative Reports

Kyle Reeves: The first 3 days we've had an awesome start with students! I don't think these three days could have gone any better from my standpoint. We did our introductions differently. I met with all classrooms individually from Thursday-Monday and either read a book or played games with classes, all students introduced themselves to me.

We have four teams this year at Roundy they consist of BLT, SWIT, PBIS and Sunshine.

PBIS – Centers this week with all staff supporting. Final assembly on Friday.

BLT – Our PLC work truly kicks off on Thursday with AEA support. Working on aligning our new ELA curriculum to our priority standards. Our next step will be taking our learning from Collaborative Common Assessment trainings to make CFAs.

SWIT – Data from last school year is being analyzed by SWIT team members. Today we began STAR testing and the next two weeks are for FAST testing.

“Sunshine” - Is a small team whose purpose is to keep up staff morale throughout the school year.

In regard to Curriculum, Literacy Curriculum has been distributed and being aligned to priority standards. We need to return LLI kits so first grade can have their Guided & Independent Reading.

Math Curriculum arrived today-Staff distributed a pallet's worth of items in 5 minutes.

Neil Mills – Doggie Swim went well except for people were swimming with the dogs and this a health code violation. John Kelley from the Bureau of Environmental Health Services stated that the pumps should always be on when patrons are in the pool. The pumps cannot be on due to the dog hair that would damage the filter system. The pumps were shut down to protect the dogs, therefore no people should be swimming with the dogs.

A second quote came in for the plexi glass replacement in the library, but it was double our first quote. The first quote from Sorrell Glass has been approved. Regarding that work, we have initiated a claim with EMC due to possible asbestos disturbance and that claim was denied by the insurance company, therefore if we have to do an abatement it will be at our own cost.

Our Back 2 School Bash 4 went well, with over 500 people present.

Gary Benda – At the Secondary Building we spent two days last week and will spend all this week talking to students and giving students the opportunity to ask questions about expectations in the areas of; keeping the hallways clear, tardies, Defiance/Disrespect/Non-compliance, Dress Code, PDA, Harassment/Teasing, Inappropriate Language and Technology. In addition, I am also meeting with grade levels of students to cover those same areas. Students are hearing the same messages through multiple means and from multiple levels.

We have all new kitchen staff and there have been no interruptions in that schedule. We have students getting better and getting to classes on time and our hallways have been clear.

Our Blue and White Scrimmage was a success and we had many parents and community members around to see our athletes in action. We have our fall activities in full swing, please check our website or our sign for each week's events.

At the District Level, I have completed multiple reports due over the summer; the beginning of Title I/MIGRANT, Assurances, the Pre-K Desk Audit, The Consolidated Application for Federal Program and I began our Comprehensive School Improvement Plan. These are all applications we fill out to meet state guidelines or to access funding. Currently we have accessed over \$600,000 in funding for this school year through this process.

#### Board Reports

Andy White—Andy has meet with Jake McCullough to share what coaching evaluations look like and how to ensure that they are being done.

Maria Gomez—Maria stated that people in the community have approached her about our webpage and keeping it updated.

Eric Totemeier—Nothing at this time.

Bob Schwab—Not present.

Wayne Finke—Nothing at this time.

#### Unfinished Business

Maria Gomez presented a list of possible people to serve on the SIAC committee. Eric Totemeier stated that there should be a core 7-10 people if possible. Maria stated that she would like to see the first meeting prior to our next board meeting.

Maria Gomez made a motion to assign task to Gary Benda and administration to send letters of invitation to attend an organization meeting of SIAC.

Seconded by Wayne Finke. Motion carried 4-0.

Andy White made a motion to accept the following resignation and non-renewal of:

Resignation - Savana Mabier - Associate

Non-Renewal – Heather France – 8<sup>th</sup> Grade Softball Coach

Seconded by Maria Gomez. Motion carried 4-0.

Andy White made a motion to accept the following new hires:

- Theresa (Terri) Hutcheson – Secondary Math Teacher
- Lizeth Vergara – ELL Secondary Associate
- Sayra Moreno – SPED Level 2-3 Secondary Associate
- Isabel Diaz – Kindergarten Associate
- Karen Ruiz – SPED Level 2-3 Roundy Associate
- Rebecca Hoag – Roundy Associate
- Vanessa Perez – Roundy Associate
- Melissa Alarcon – Secondary Nutrition
- Ashley Pugh – Secondary Nutrition
- Margaret Jackson – Secondary Nutrition
- Earlene Lekwa – Secondary Nutrition
- Sandy Devore – Roundy Nutrition
- Peggy Hoback – Roundy Nutrition
- Donna Kauffman – Roundy Nutrition
- Katie Coil – Head Girls Basketball Coach
- Wendy Watson – Freshman Class Sponsor
- Heidi Duttlinger – JH Volleyball Coach

Seconded by Wayne Finke. Motion carried 4-0.

Maria Gomez made a motion to accept the following fundraisers:

- Business Professionals of America – Homecoming T-shirts – Robin McClanahan
- Roundy Elementary PTO – Various fundraisers (see list in packet) – PTO
- Elementary Music Dept. – Comm. Foundation of Louisa Co (Grant) – Molly Peterson
- Elementary Music Dept. – DVDs of Elementary Programs – Molly Peterson
- Student Council – Misc. Homecoming Items – Maureen Mincks
- Student Council – Homecoming Dance tickets, drinks & snacks – Maureen Mincks
- FFA – Pancake Supper – Anna Lowe
- FFA – Fruit Sales – Anna Lowe
- FFA – Apparel Sales – Anna Lowe
- Volleyball – Cancer awareness t shirts, bracelets, supper & baked goods – Lori Beenen
- Cheerleading – Cheer Clinic for K-6 – Eusebio Jimenez Jr
- Cheerleading – Bake Sale – Eusebio Jimenez Jr
- Cross Country Set up for north side Octoberfest – Steve Riley
- FCCLA Blood Drive – Rachel Wolf

Seconded by Wayne Finke. Motion carried 4-0.

Neil Mills presented an open enrollment application for Jayden Takyi requesting to attend Muscatine Community School District. The application was received August 3, 2018 well after the March 1<sup>st</sup> deadline. Wayne Finke commented that we should adhere to the rules with no open enrollment after the March 1<sup>st</sup> deadline.

Andy White made a motion to deny the open enrollment application for Jayden Takyi to attend Muscatine Community School District for a request past the deadline of March 1<sup>st</sup>.

Seconded by Wayne Finke. Motion carried 3-1. Maria Gomez nay.

Neil Mills explained to the board the district is in need of a new actuarial for GASB 75 disclosure reporting for the current year. Quotes were received from:

Silver Stone Group, Omaha NE \$3,000

Jon Muller with ISFIS \$5,000

Gallagher Benefit Services Inc. \$5,800

After some discussion on preferences of the current auditors Neil recommended either Silver Stone or Jon Muller.

Wayne Finke made a motion to except the quote of actuarial service from Silver Stone Group of Omaha Nebraska.

Seconded by Maria Gomez. Motion carried 4-0.

Jan Rutt explained to the board that sections 1 & 8 of the certified handbook would have no changes for the upcoming SY 2018-2019. Sections 2, 3, 4, 6, 7, 9, 10 and 11 for SY 2018-2019 were approved at the July Meeting. Jan went on to explain:

\*Section 5 item F to read:

*The Labor Management team will survey the staff to help determine holidays and vacation on which school will be closed.*

\* Add a section 12 to read:

*Duty Roster*

*All certified/non-certified staff are required to work three activities/athletic events. In the event that an activity is cancelled, it is the employee's responsibility to request a replacement event. The Activities Director has the right to move people around so that everyone can complete three events. The district reserves the right to garnish the wages of any employee's August paycheck if they have not complete their three events (\$40/event).*

\* Add a section 13 to read:

*TSS*

*The Teacher Salary Supplement (TSS) will be indexed. TSS payments will be paid over twelve (12) months. Five percent (5%) of the TSS Aid and Levy amount will be held by the District to ensure sufficient funding for possible changes in staff from year to year. The District share of payroll taxes will be deducted before indexing. Payroll will need to be finished in order to figure*

*any additional TSS amount to be paid. Any additional TSS amount will then be indexed and distributed in the final paycheck.*

\* Add Section 14 Safety Language

This safety language will be added after the state has provided the frame work on what needs to be included in this section.

Maria Gomez made a motion to approve Certified handbook sections as listed.

Seconded by Andy White. Motion carried 4-0.

Neil Mills brought information to the board regarding the Port Louisa Transportation of a SPED student.

Port Louisa's Transportation rate is 3.25 per mile at 62 miles round trip, twice a day is \$403 a day, times 174 school days that is \$70,122. The district currently has a vehicle that was purchased with SPED money that cannot be used for anything except work study for SPED students, if it is not utilized for this route.

This is double the number originally quoted. That is because Port of Louisa Transportation was not told they need to bring the associate back to Columbus to work at the end of the morning route and pick up the associate in Columbus before picking up the student for the evening route.

Options are: to incur this cost or find a second person willing to get their Chauffer's License and a physical and then they would be paid the same as a bus route driver. This cost would now be around \$13,000 plus wear, tear and gas for our vehicles, plus the cost of a second associate.

Maria Gomez made a motion to task Gary Benda to transport SPED students outside the use of Port Louisa Transportation.

Seconded by Wayne Finke. Motion carried 4-0.

Gary Benda brought legislative priority recommendations from the Iowa Association of School Boards to the board to set our local priorities to recommend back to the ISAB.

After some discussion Andy White made a motion that the Columbus Community School Board would support resolutions #2, 19, 20 and 27 as our district's recommendations to the Iowa Association of School Boards for Legislative Priorities.

Seconded by Maria Gomez. Motion carried 4-0.

Maria Gomez made a motion to go into closed session

Seconded by Wayne Finke. Roll call vote was taken all members voting Yay.

Board went into closed session at 7:25 p.m.



Maria Gomez made a motion to return to open session

Seconded by Wayne Finke. Roll call vote was taken all members voting Yay.

Board returned to open session at 9:05 p.m.

Andy White made a motion to adjourn

Seconded by Maria Gomez. Motion carried 4-0.

Meeting adjourned at 9:06 p.m.

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Eric Totemeier, School Board President

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Neil Mills, School Board Secretary

